

Welcome

PR/Award Number: **P031W190005**

Reporting Period: **10/1/2019 to 09/30/2020**

Grantee Name: **UNIVERSITY OF HAWAII SYSTEMS**

Program Officer: **Robyn Wood (Robyn.Wood@ed.gov)**

Grant Identification

General Information

PR Award Number:	P031W190005	Unit ID:	
Program:	Title III - Part A Native Hawaiian Serving Institutions		
Grantee Name (Institution Name):	UNIVERSITY OF HAWAII SYSTEMS		
Address 1:	3-1901 KAUMUALII HWY		
Address 2: (Optional)			
City:	LIHUE		
State:	HAWAII	Zip:	96766 Zip + 4: 9500
Project Title:	Keleka'a Ho'ona'aou: Education Delivered Through Distance Education		
Institution Type/Control:	2-year Public	Grant Type:	Cooperative Development Grant

Project Director

First Name:	Valerie	Last Name:	Barko
Title	Director of Institutional Effectiveness and University Center		
Email	vabarko@hawaii.edu		
Office Phone:	(808)-245-8336	Ext.	Cell Phone:

Additional Contact Person Information

First Name:	Andrea	Last Name:	Erichsen
Email:	ale7@hawaii.edu		
Office Phone:		Ext.	Cell Phone:

Grant and Report Information

Grant Award Year:	10/01/2019		
Reporting From:	10/1/2019 to 09/30/2020		
Grant End Year:	09/30/2024	Total Duration of Grant:	5 Yrs
Reporting To:	Robyn Wood (Robyn.Wood@ed.gov)		

Section 1

Section 1: Executive Summary

All questions are limited to 1500 characters or less (approximately 250 words) unless otherwise stated. Keep in mind that all questions, unless otherwise stated, pertain to the reporting period indicated above.

1. The goals of Titles III, V, and VII grants are to strengthen an institution's capacity to serve low-income and minority students. Use the following questions to summarize how your grant is enabling your institution to fulfill the legislative intent of the Titles III, V, or VII program during the most recently completed grant period.

Title III funding directly strengthened our physical and academic capacity to serve low-income and minority students through the renovation of instructional and student use areas in the Learning Resource Commons (LRC). The grant enabled the purchase of computers, wall monitors, and new furniture for one LRC classroom and one LRC study room. The purchase of ipads enhanced access to distance education of low-income and under-served students by providing technology loans, and access was improved through enhanced LRC spaces. In addition, a UHWO DE Student Support Specialist was hired and is housed on the campus of Kauai Community College. This position provides individualized support to this population of students that seek to matriculate into or are currently enrolled in UHWO programs supported by this grant.

1a. Summarize the impact your institution's Titles III, V, or VII grant has had on enrollment this year.

The Associate of Science Business courses were offered in a completely online format for fall 2020, as a result of the support this grant provided to support the conversion from face-to-face for the faculty coordinator. This program saw an increase in majors in fall 2020 (63 vs 14 in fall 2019) and increased demand for courses, which required the addition of five sections in fall 2020. Furthermore, 56% of this fall 2020 cohort were Native Hawaiian (38% for the Fall 2019 cohort).

The UH West Oahu distance education Bachelor of Arts in Business Administration degree had six transfers from Kauai Community College in fall 2020. Of these, 33% identified as Native Hawaiian/Pacific Islander. We anticipate greater numbers of transferers as students graduate from the fully online AS in Business at Kauai Community College.

1b. Summarize the impact your institution's Titles III, V, or VII grant has had on graduation rates this year.

This was not measured in Y1 of the grant as students did not first enroll into academic programs until the end of the first year (i.e., fall 2020).

1c. Summarize the impact your institution's Titles III, V, or VII grant has had on student persistence/retention this year.

This was not measured in Y1 of the grant as students did not first enroll into academic programs until the end of the first year (i.e., fall 2020).

1d. Summarize the impact your institution's Titles III, V, or VII grant has had on fiscal stability this year.

This grant allowed for enhanced services to low-income and minority students regarding access to technology for distance education classes.

2. Based on the goals set forth in your comprehensive development plan and/or grant application, summarize the major milestones reached during this grant period.

1) Expand and Enhance 21st Century Learning Environments at Kauai CC to Provide Access to an Expanded Number of Educational Options Through Distance Education - Kauai CC completed purchases to renovate 2 areas within the Learning Resource Commons (LRC) including modern, mobile and versatile furniture and digital technology. We also filled the Grant Coordinator position. UH West Oahu similarly upgraded digital technology for instructors and students to use in DE courses.

2) Collaborate to Expand 2+2 Distance Education Pathways for Kauai CC Native Hawaiian Students With Seamless Transitions to UH West Oahu - Articulation agreements completed Fall 2019. Associates in Business fully online Fall 2020. The BA in Humanities, concentration in English and the Bachelor of Education, Middle-level and Secondary Education, English content area are both on track to be offered as online programs effective Fall 2021. Due to the COVID-19 pandemic, faculty in the Hawaiian and Pacific Studies program have been delayed in curriculum development for the online program for the Hawaiian and Pacific Studies concentration. This program is now targeted for an effective term of Fall 2022.

3) Enhance Holistic HCBE-Based System of Native Hawaiian Student Support Through Collaborative Learning Between Kauai CC and UH West Oahu - The DE Student Support Specialist and the Project Admin Support positions were filled and successfully established one-on-one student meetings and developed surveys.

3. What additional ways do you think the Education Department can support you in implementing the grant project?

Reschedule the in-person new PI training as it was cancelled as a result of COVID-19.

4. Has your institution's project(s) contributed to evidence-based (a) research, (b) knowledge, (c) practice, and/or (d) policy over the past year?

Yes No

5. If your institution has experienced any unexpected outcomes because of this project, which affect, for better or worse, its capacity to fulfill the goals of the legislation, tell us about them here. Additionally, tell us about any challenges, such as natural and national disasters, that you have had during the reporting period or that you anticipate in the coming year which may affect your ability to meet the goals of your grant. Include, if applicable, your institution's plans to combat these challenges.

The original PI of this grant resigned from the role in November 2019 and Chancellor Helen Cox retired in December 2019. Delays in processing these changes outside our colleges subsequently and unexpectedly resulted in lack of access to funding or hiring until March 2020. In June and July, UH West Oahu filled the positions of DE Student Support Specialist and the Project Admin Support Position and Kauai CC hired the Grant Programs Coordinator.

Importantly, the extensive and extreme social and economic effects of the covid-19 pandemic greatly impeded many activities on our campuses and caused us to make large adjustments.

We completed purchases of digital technology and furniture within the last three months of Year 1 despite additional delays caused by the covid-19 pandemic, supply chain problems and delivery delays. Furthermore, staff and faculty completed assessments of distance education curriculum as planned. The BA in Humanities, concentration in English and the Bachelor of Education, Middle-level and Secondary Education, English content area are both on track to be offered as online programs effective Fall 2021. Due to the COVID-19 pandemic, faculty in the Hawaiian and Pacific Studies program have been delayed in curriculum development for the online program for the Hawaiian and Pacific Studies concentration. This program is now targeted for an effective term of Fall 2022.

6. Under the competition for which your grant application was funded, did you respond to any Education Department evidence standards?

Yes No

6a. Which Education Department evidence standard was required?

- Demonstrates Rationale (Logic Model)**
- Evidence of Promise**
- Moderate Evidence**
- Strong Evidence**

6b. Please cite the study/studies you included in your application to address the evidence standard. What specifically was the evidence-based intervention you proposed to implement in your funded application?

A review by Simonson et al (2011) noted that "online students spent more time, had access to more materials, and collaborated differently than did the traditionally taught comparison students," (p. 129) but warned that the technology used to facilitate on-line work must be upgraded often as new technologies appear. Our first year achieved upgrades to our rooms and technology so our students can access DE in the proper way that supports their on line work, collaboration, and achievement. We also redesigned the curriculum to improve the content and quality of instruction for our students.

Our proposal highlighted research findings that relate to success of disenfranchised students and emphasize the importance of:

- Sensitivity to learner interest (Renninger & Hidi, 2011);
- Relevance and value (Koballa & Glynn, 2007; Sciefele, 2009);
- Hawaiian Cultural Influences in Education (Takayama and Elia 2009);
- Increasing student success and retention (Boylan and Hunter 2010); and
- Effectiveness of online learning (Means et al. 2013).

Work in our first year directly supports reference of these publications and achieves progress in the direction to meet needs so that Native Hawaiian students can succeed in post-secondary education.

The evidence-based intervention we proposed to implement was the HA Framework.

6c. Are you implementing the evidence-based intervention as planned?

Yes No

6e. Describe the actual results of the intervention during the reporting period.

HA interventions are in the beginning stages of being implemented in a few different ways- monthly communication newsletters, building relationships with the Native Hawaiian community and starting small group cohorts to support students. The monthly communication is for students and colleagues to help them learn more about the HA framework, which began in July 2020. During Year 1 of the grant (early fall 2020 semester), 4 newsletters were sent to 71 students. An example of one of these is attached.

The UH West Oahu's academic support on Kaua'i started in June 2020 and has done as much outreach as possible to different Native Hawaiian education programs and support services on the island to be able to establish a working relationship so that future students may be referred. The Coordinator also began establishing UH West Oahu within the Kauai community by meeting with the other on island offices and agencies that support Native Hawaiians. A system of support has been created by starting two small learning communities with students, one is virtual with 5 students and one is in-person with 2 students, offering students academic and holistic guidance on a weekly basis. Examples of guidance provided include creating a safe space for students to work, assisting with planning their academic workload, as well as helping students transition to online learning.

7. Have you conducted any formative evaluation relating to your grant?

Yes No

7a. If yes, summarize the results of the formative evaluation.

In Year 1, UH West Oahu staff developed a Distance Education Student Survey for the UH West Oahu - Kauai Cohort. The survey was administered during Fall 2020 semester to 77 students via their student UH email. The survey was divided into five sections; Academic Demographics, HA -Na Hopena Ao, UH West Oahu Distance Education, Student Services Across Campus (UH West Oahu/University Center on Kauai), and Demographics.

The survey was designed to gain anonymous feedback from UH West Oahu DE students regarding Distance Learning student services that were being provided to them, which ones they used and which they did not, or services students did not know about. The survey was further designed to develop an assessment to improve DE student services that will be implemented during the 2021-2022 academic year. The Hawaii Dept. of Education HA-Na Hopena Ao outcomes were included in this survey to gain the perspective about how DE students experience difficulties connecting with the culture given that they would typically not be physically connected to a campus environment compared to traditional students.

7b. Have the results of the formative evaluation yielded any improvements in your projects and/or campus?

The formative process of developing the survey improved the planning and execution of our grant activities. Results of the survey will be reported at the end of Year 2. The results will be used to change services in the upcoming 2021-2022 academic year. For example, ideas that have gained evidence for moving forward include: providing all DE students with a "Welcome to the Semester" email blast with important dates, newsletters that include Hawaiian language, improving and providing links to UH West Oahu DE resources and student services. Staff intends to implement a pilot project for these changes during the summer of 2021 and follow-up assessments. As the effects of covid-19 decrease we also plan to hold cultural activities in Year 2.

As described in the next question, we have developed written reports and plans that include new course syllabi, assignments and course and degree tracks for Kauai CC and UH West Oahu. These improvements will benefit our students as well as college administration of the programs.

8. If you have conducted any other program evaluation, assessment, or research related to the grant, please summarize your results.

During our first year, we completed two assessments and developed plans to restructure and update curriculum for Distance Education (attached).

1. At Kauai CC, Assistant Professor Dirk Soma re-designed 10 Business Program courses for online delivery beginning fall 2020, including:

- A. Update to course syllabus - to include all links and references to online platform (Laulima), virtual office hours, student services and Title IX information;
- B. Revision/Creation of course evaluation process - includes grading and weighting of all course assignments and

expectations in order to determine final grades;

C. Revision/Creation of course assignments - includes researching relevant and applicable assignments that can be used to assess CSLOs, re-designing existing assignments, and designing new online assignments; and

D. Revision of course schedule - includes creating a schedule for implementation of assignments over the course of the semester.

2. At UHWO Dr. Stanley Orr, Professor of English assessed online delivery for the Humanities/English (HUM/ENG) B.A. English faculty members have cultivated a sufficient number of online courses to make certain "tracks" within the major available for wholly online delivery including:

A. Literary Studies Track;

B. Cultural Studies Track;

C. Rhetoric and Composition Track; and

D. Creative Writing Track.

Professor Orr's research resulted in documents to further expand DE for this grant and these improvements will enhance students use of these DE degrees.

9. Please attach any evaluation results including formative evaluations, summative evaluations, journal articles, presentations, and publications relating to your grant projects. These documents may provide greater detail of your results, or items that you would like to highlight.

TITLE_III_KELEKA_A_GRANT_BUSINESS_PROGRAM_COURSE_REDESIGN_AND_DEVELOPMENT_FOR_ONLINE_DELIVERY_FINAL_REPORT.pdf

HUM_ENG_DE_Development_Report_Orr_UHWO.pdf

UHWO__Kaua_i_CC_ME.pdf

Please indicate if the assessments were conducted by an evaluator hired specifically to monitor the grant, your institution's research office, or grant personnel (director, etc.).

Yes



No

Section 2: Institutional Profile

Institutional Measures (GPRA indicators):

The Government Performance and Results Act of 1993 (GPRA) is a statute that requires all Federal agencies to manage their endeavors and corresponding results. Each agency states what it intends to accomplish, identifies the resources required, and periodically reports its progress to Congress. It is expected GPRA indicators will contribute to improvements in accountability for the expenditures of public funds, improve congressional decision-making through more objective information on the effectiveness of Federal programs, and promote a new government focus on results, service delivery, and customer satisfaction. As of 2017, the GPRA indicators for Title III, Title V, and Title VII grants within the Higher Education Act (HEA) are (1) Enrollment, (2) Retention, (3) Graduation, and (4) Fiscal Stability.

2A Institutional Measures (GPRA Indicators)

Complete the following table up through the current Reporting Period. Your "Total Fall Enrollment" and "Fall to Fall Retention %" should come from the Fall Census Data.

Grant Year Collection Year	Pre Grant (2018 19)	Year 1 (2019 20)	Year 2 (2020 21)	Year 3 (2021 22)	Year 4 (2022 23)	Year 5 (2023 24)
Total Fall Enrollment	1,486	1,373				
Fall-to-Fall Retention %	57	68				
2-Year Graduation Rate (2-Year)	20	0				
4-Year Graduation Rate (2- & 4-Year)	0	0				

2B Institutional Leadership

1. Have there been changes in institutional leadership (presidents, vice-presidents, provosts, etc.) or in the Grant Leadership (project director, activity director, etc.)?

Yes No

1a.If yes, how has this affected the grant?

In December 2019 Chancellor Helen Cox retired and Joseph Daisy took over as Chancellor in February 2020. Dr. Cox had been a Co-PI for the grant. The process of this change caused a three month delay in getting Co-PI designation transferred to Dr. Valerie Barko.

2. Have there been changes in grant leadership (project director, activity director, etc.)?

Yes No

2a.If yes, how has this affected the grant?

The process to assign Dr. Valerie Barko as PI for the overall grant was completed in March 2020. Isaiah Kaauwai and Helen Cox were also removed as a Co-PIs of the grant. These processes caused a six month delay of grant leadership.

2C Accreditation

1. Which is your institution's primary accrediting agency? [Please check only one]

- Middle States Commission on Higher Education
- New England Association of Schools and Colleges, Commission on Institutions of Higher Education
- The Higher Learning Commission of the North Central Association of Colleges and Schools
- Northwest Commission on Colleges and Universities
- Southern Association of Colleges and Schools, Commission on Colleges
- Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges
- Western Association of Schools and Colleges Senior College and University Commission

Other (please specify)

Accreditation Changes

1. Has the accreditation of your institution changed since you began the project (e.g., status changes or the addition of new programs)? (Include guidance around accreditation changes in user manual and FAQs).

Yes No

2D Audit

1. Institutions that expend \$750,000 worth of federal funds in one year must complete an audit annually pursuant to 2 CFR part 200, subpart F. Were you required to complete an audit pursuant to 2 CFR part 200, subpart F?

Yes No

2E Endowment

1. Do you have an Endowment Challenge Grant that has not matured?

Yes No

2. Are grant funds from this award being used for an endowment activity?

Yes No

3. Do you have an endowment activity on a previous award not matured?

Yes No

If yes to any of the above questions, you will be required to complete the FY 2021 Endowment Financial Report (OMB 1840-0564) by the deadline. The report is available on the EFRS tab in this system.

Section 3: Grant Project Status and Budget

3A Project Objectives

1. What is the overall goal of your grant?

There are three major goals to the Keleka'a Ho'ona'aou: Education Delivered Through Distance Education project that will expand and enhance the distance learning experiences and student support services of Native Hawaiian students on Kauai. These three goals are:

- 1) Expand and Enhance 21st Century Learning Environments at Kauai CC to Provide Access to an Expanded Number of Educational Options Through Distance Education;
- 2) Collaborate to Expand 2+2 Distance Education Pathways for Kauai CC Native Hawaiian Students With Seamless Transitions to UH West Oahu; and
- 3) Enhance Holistic HCBE-Based System of Native Hawaiian Student Support Through Collaborative Learning Between Kauai CC and UH West Oahu.

2. What is the expected long-term impact of the grant project on the institution?

The expected long-term impact of this grant includes providing state of the art distance learning facilities for Kauai students to support newly developed distance baccalaureate degree programs in addition to awaiian culture-based education, with supports, that enhance the success for students enrolled in these programs. As a result we expect to see increased transfer of Kauai Community College students in DE baccalaureate programs, which includes an increase in enrollments and degree attainment by Native Hawaiian students.

Kauai CC will have expanded and enhanced learning environments through remodeling of Learning Resource Common spaces and will develop 2+2 Distance Education degree program articulations to further opportunities for the education advancement of Kauai Community College graduates. To further accelerate the benefits of these academic improvements, we will be expanding the indigenous learning community for more holistic academic, social-emotional, and social-cultural capital support. This grant will therefore provide long term options for Native Hawaiian students by collaborating with existing institutions to overcome poverty, repeated patterns of academic failure, and unpreparedness/lack of proficiency in core knowledge and skills.

3B Grant Activities

Number of Grant Activities: 3

Grant Activity 1/3

Activity Description:

Kauai CC will renovate and enhance three spaces in the Learning Resource Commons (LRC) and develop a state-of-the-art distance education “smart classroom”/group area to serve the expanding distance education population on the island.

Objective 1/1

Objective Description:

Kauai and UH West Oahu worked in Year 1 to initiate renovations of classrooms to build our capacities to offer an expanded number of programs through an online medium. Despite the necessity for this that the covid-19 pandemic has caused, these improvements will address student feedback that indicated high interest in distance learning options and degree programs. During Year 1 we purchased digital technologies (computers, screens, tablets, and wifi/software enhancements) to directly upgrade our existing classrooms. In addition, Kauai Community College and UH West Oahu initiated curriculum updates to dovetail with these physical campus improvements.

To administer these renovations we hired a program coordinator/manager in June 2020, which was the earliest that we could get the position filled due to delays in setting up our accounts via ORS.

We did not hire an architect in Year 1 but began the process so that we could complete this measure in Year 2. The selection process between Kauai CC, RCUH and UH is complex and was underbudgeted by \$150,00 (for architect and construction) in the original grant submission. This will be addressed in Year 2 by obtaining approval to reallocate our budget to cover the costs.

Objective Status: Completed

Performance Measure 1/3

Performance Measure Description:

Purchase technological improvements and modernize classroom in the Learning Resource Center. We purchased sets of technology for two areas, one LRC classroom and one study area. Ipad with keyboards were purchased to loan to UHWO students needing technology resources for distance education course participation.

The second set of technology will be purchased in year 4 of the grant to furnish the state-of-the-art distance education classroom.

Measure Type:	Date Measured:	Frequency Measured:
Project	09/30/2020	Annually

Data Type:

Raw Number

Ratio

Target	Actual
2.00	1.00

Performance Measure 2/3

Performance Measure Description:

Hire grant coordinator. This was completed in March 2020 when Andrea Erichsen was hired to coordinate Title III grants on the Kauai Community College campus.

Measure Type:	Date Measured:	Frequency Measured:
Project	06/01/2020	Annually

Data Type:

Raw Number

Target	Actual

Ratio

1.00	1.00
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Performance Measure 3/3

Performance Measure Description:

Hire an architect to design the renovation of the Learning Resource Center second floor. While the selection of the architect was not completed in Year 1, the process was initiated in Year 1 and will continue into Year 2. The architect will be hired through the UH Planning Office and RCUH.

Measure Type: Project **Date Measured:** 09/30/2020 **Frequency Measured:** Annually

Data Type: Raw Number
 Ratio

Target	Actual
1.00	0.00

Grant Activity 2/3

Activity Description:

Collaborate to expand 2+2 distance education pathways for Kauai CC Native Hawaiian students with seamless transitions to UH West Oahu. By working collaboratively to create and strengthen distance education pathways over the course of the five-year grant period, Kauai CC and UH West Oahu will use this Title III award to expand and enhance the educational opportunities available to Native Hawaiian students at Kauai CC.

Objective 1/2

Objective Description:

During Year 1 we accomplished our objectives to research existing online business programs, redesign the AS in business to be delivered through distance learning, and develop/seek approval to offer an online B.Ed. in secondary education. Articulations agreements were updated in Fall 2019 among the institutions for the 2+2 in Business. By the end of Year 1, 31 Kauai CC were enrolled in the UH West Oahu BA in Business Administration program and 36% of these were Native Hawaiian. We established baseline data for transferers into this program from Kauai Community College (e.g., six students transferred, of which 33% were Native Hawaiian).

Our success in accomplishing this and additional curriculum objective was supported through the efforts of two Title III employees Anuhea Piliere (DE Academic Support Specialist) and Krystal Reeves (DE Program Administration) who provide UHWO with student advising and program administration.

Objective Status: Completed

Performance Measure 1/1

Performance Measure Description:

Research existing online business programs. In summer 2020, Business faculty member Dirk Soma completed this task.

Measure Type: Project **Date Measured:** 09/30/2020 **Frequency Measured:** annually

Data Type: Raw Number
 Ratio

Target	Actual
1.00	1.00

Objective 2/2

Objective Description:

Development of an online B.Ed. in Secondary Education by the end of Year 1 at UHWO.

Approval was received from WASC Senior College and University Commission (WSCUC) for UH West Oahu to offer the B.Ed degree as an online program. Stanley Orr, Professor of English, was paid summer overload plus fringe benefits for development of the distance education curricula for the concentration in English in the Humanities division.

The English concentration in Humanities and the B.Ed degree in Secondary Education - English are both on track to be approved through UH West Oahu and the UH System procedures as a Distance Education program effective Fall 2021. This will provide the opportunity for students on Kauai to double major, earning both a BA in Humanities with a concentration in English, and a B.Ed in Secondary Education - English through distance education.

Objective Status: Completed

Performance Measure 1/1

Performance Measure Description:

Develop an online B.Ed. in Secondary Education by the end of Year 1 at UHWO.

Measure Type:	Date Measured:	Frequency Measured:
Project	09/30/2020	Annually

Data Type:

Raw Number

Ratio

Target	Actual
1.00	1.00

Grant Activity 3/3

Activity Description:

Enhance holistic HCBE-based system of Native Hawaiian student support through collaborative learning between Kauai CC and UH West Oahu.

Objective 1/2

Objective Description:

In the first year we hired Anuhea Piliere as the Distance Education Academic Support Specialist (also called the Distance Learning Associate in the grant). She is housed at Kauai CC has implemented several key informational events, email newsletters, and one-on-one meetings for students.

In Year 1 we also hired Krystal Reeves to support DE Program Administration. She is housed at UHWO and coordinates with Kauai CC staff regularly.

Objective Status: On schedule

Performance Measure 1/2

Performance Measure Description:

Hire a DE Academic Support Specialist. This was accomplished in June when 2020 when Anuhea Piliere was hired to work on Kauai CC campus to increase distance learning and degree enrollment at UH West Oahu.

Measure Type:	Date Measured:	Frequency Measured:
Project	06/16/2020	Annually

Data Type:

Raw Number

Ratio

Target	Actual
1.00	1.00

Performance Measure 2/2

Performance Measure Description:

Hire a specialist to support DE Program Administration. This was accomplished in July 2020 when Krystal Reeves joined the team at UHWO.

Measure Type: Project **Date Measured:** 07/01/2020 **Frequency Measured:** Annually

Data Type: **Raw Number**
 Ratio

Target	Actual
1.00	1.00

Objective 2/2

Objective Description:

During Year 1, Implement Ha System of supports at Kauai CC and UH West Oahu.

The HA system of support has begun being established. HA interventions are in the beginning stages of being implemented in a few different ways- monthly communication newsletters, building relationships with the Native Hawaiian community and starting small group cohorts to support students, including online “Go the Distance” sessions. The monthly communication is for students and colleagues to help them learn more about the HA framework, which began in July 2020. During Year 1 of the grant (early fall 2020 semester), 4 newsletters were sent to 71 students. Peer tutors have been hired to provide online tutoring services through the Noeau Center at UH West Oahu.

The DE Academic Support Specialist has participated in meetings with the Academic Advising Teams, and Financial Aid departments at both Kauai Community College and UH West Oahu to support native Hawaiian 2+2 pathway students. Additional meetings have been held with the UH West Oahu Articulations Specialist to support articulation agreements between Kauai CC and UH West Oahu. The DE Academic Support Specialist attends meetings with Kauai native Hawaiian organizations (e.g. Makaloa Council) to establish a network of support for native Hawaiian students.

Objective Status: On schedule

Performance Measure 1/1

Performance Measure Description:

Implement HA System of supports at Kauai CC and UH West Oahu.

Measure Type: Project **Date Measured:** 09/30/2020 **Frequency Measured:** Annually

Data Type: **Raw Number**
 Ratio

Target	Actual
1.00	1.00

3C Budget

Enter your budget. If you click the "changes" box, a text field will display within that section for you to enter a line item budget narrative explaining the changes

A	B	C	D	E	F	G	H	I	
Budget Category	Carryover Balance (Previous Year)	Actual Budget	Total Budget (B+C)	Expenditure	Non Federal Expenditure	Carryover Balance (Current Year)(D E)	Carryover Percentage (G/D as %)	Next Year's Actual Budget	Changes
Personnel	0.00	225,500.00	225,500.00	50,750.56	0.00	174,749.44	77.49	223,850.00	<input checked="" type="checkbox"/>
<p>Please state the changes made to Personnel below:</p> <p>Submitted a budget modification request to Robyn Wood on 4 May 2020 to transfer \$30,000 from salaries (Kauai CC) to materials and supplies.</p> <p>Submitted a budget modification to Robyn Wood on 7 May 2020 to transfer \$10,500 from salaries (UH West Oahu) to materials and supplies.</p>									
Fringe Benefits	0.00	126,899.00	126,899.00	15,285.66	0.00	111,613.34	87.95	125,866.00	<input checked="" type="checkbox"/>
<p>Please state the changes made to Fringe Benefits below:</p> <p>Submitted a budget modification request to Robyn Wood on 4 May 2020 to transfer \$7,500 from fringe (Kauai CC) to materials and supplies and \$5,000 be transferred from fringe (Kauai CC) to travel.</p> <p>Submitted a budget modification to Robyn Wood on 7 May 2020 to transfer \$7,500 from fringe (UH West Oahu) to materials and supplies and \$5,000 be transferred from fringe (UHWO) to travel.</p>									
Travel	0.00	1,800.00	1,800.00	0.00	0.00	0.00	0.00	2,480.00	<input checked="" type="checkbox"/>
<p>Please state the changes made to Travel below:</p> <p>\$10,000 transferred into travel from fringe.</p>									
Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>
Supplies	0.00	47,461.00	47,461.00	70,161.23	0.00	-22,700.23	-47.83	4,000.00	<input checked="" type="checkbox"/>
<p>Please state the changes made to Supplies below:</p> <p>\$55,500 transferred into supplies from salaries (\$40,500) and fringe (\$7,500).</p>									
Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>
Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>
Endowment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>
Other	0.00	48,000.00	48,000.00	1,052.29	0.00	46,947.71	97.81	93,650.00	<input checked="" type="checkbox"/>
<p>Please state the changes made to Other below:</p> <p>In Year 2 we will request to reallocate funds from other, salary and fringe into construction to help cover the costs for architectural and construction work to create a Distance Education classroom in our Learning Resource Center (\$~358,00 total) at Kauai CC.</p>									
Total	\$0.00	\$449,660.00	\$449,660.00	\$137,249.74	\$0.00	\$310,610.26		\$449,846.00	

3D Summary Budget Narrative

Please explain budget changes, as needed, particularly the use of funds from cost savings, carryover funds and other expanded authorities changes to your budget. Provide an explanation if you are NOT expending funds at the expected rate. Describe any significant changes to your budget resulting from modifications of Grant activities.

1. Have all funds that were to be drawn down during this performance period been drawn down?

No Yes

If no, please provide a description of the funds (i.e., the amount) that have not been drawn down in the GAPS/G5 system, and explain why they haven't been drawn down:

At the end of Year 1, between both campuses, we had not fully spent down salary and wages (\$119,963), overload (\$9,500), student wages (\$4,786.44) fringe (\$63,476.34), supplies (\$12,884.77), travel (\$9,200) and others categories (\$93,652,000). Covid-19 and delays in gaining updated access to the grant through ORS (delayed until March) were the only causes of delays in major hiring aspects of grant spending and kick starting of procurement progress. We were not able to start spending wages and fringe until after June 2020. In addition, travel was not permissible in Year 1 or Year 2 due to the pandemic. Spending on supplies and "others" was not possible until after June when staff was hired. We attained approval from DOE to reallocate funds during the first half of Year 1 and will request reallocation of funds for the development of the state-of-the art distance education classroom. Between June and September we made technology purchases and planned for Year 2.

We accomplished substantial gains in June-September by hiring new grant personnel for both Kauai CC and UH West Oahu, completed overload by two professors focused on DE curriculum and completed \$70,161.23 in procurements that renovated and modernized DE learning environments and available technologies for our students.

2. Did you have any unexpended funds at the end of the performance period?

No Yes

If you did, explain why, provide the amount, and indicate how you plan to use the unexpended funds (carryover) in the next budget period.

At the end of Year 1, between both campuses, we had not fully spent down salary and wages (\$119,963), overload (\$9,500), student wages (\$4,786.44) fringe (\$63,476.34), supplies (\$12,884.77), travel (\$9,200) and others categories (\$93,652,000). Covid-19 and delays in gaining updated access to the grant through ORS (delayed until March) were the only causes of delays in grant spending progress. We were not able to start spending wages and fringe until after June 2020. Travel was not permissible due to the pandemic during Year 1 or Year 2. Spending on supplies and "others" was not possible until after June when staff was hired.

We attained approval from DOE to reallocate funds during the first half of Year 1 and will request/have requested additional shifts in Year 2 to better use and adapt our grant to the changed circumstances caused by the covid-19 pandemic and ways we can better meet our student needs.

We plan to use unexpended funds to improve our staff levels to support Title III programs such as DE and HA supports, and need to reallocate unexpended funding from Year 1 to meet the estimated costs for the Year 2-3 renovation of the LRC DE classroom. We need ~\$355,000 to accomplish this pivotal renovation for the Kauai CC campus. Our combined budget was approximately \$150,000 under budget. Therefore, our March 2020 approval to reallocate and use the funds to accomplish this renovation is very substantial for our campus, students and DE programs.

3. Do you anticipate any changes in your budget for the next performance period that will require prior approval from the Department (as designated by EDGAR, 34 CFR 74.25 and 80.30, as applicable).

No Yes

Describe any anticipated changes in your budget for the next budget period (see EDGAR, 34 CFR 74.25 and 80.30, as applicable).

Aside from the changes described above, we do not anticipate additional changes at this time.

4. Is this a cooperative arrangement grant?

No Yes

If yes, describe the type of cooperative arrangement you're in.

Kauai CC and UH West Oahu entered into this grant cooperatively cooperative to improve institutional commitments to UH strategic goals for servicing Native Hawaiian students. We are doing this by expanding and enhancing DE course

and degree availability and quality, modernizing accessible facilities, improving technological functions and directly promoting indigenous values and pedagogy through student services. Our campuses meet monthly and coordinate grant activities.

5. Many grantees include community partners, other institutions of higher education, and secondary schools in their work. Please complete the table below (if applicable) with information related to any partners that you might be working with on your grant. Also describe if and how these partners roles have changed, and whether this had any impact on your ability to achieve your approved project objectives and/or grant activities.

6. Do you wish to make any changes in the grant's activities for the next budget period?

No Yes

7A. Were there any changes to key personnel during this reporting period?

No Yes

7B. If yes, did you receive approval from your Program Officer?

No Yes

8. Have you met your goals and objectives as outlined in your approved activities for this reporting period?

No Yes Partially

9. Provide any other appropriate information about the status of your project including any unanticipated outcomes or benefits from your project in the space below:

Without exception, the covid-19 pandemic dramatically slowed progress, increased costs for goods, increased timeframes for deliveries and procurement, delayed hiring and spending, and altered the day to day operation of our college campuses. The pandemic amplified the importance of both the availability and quality of student support services because many of our students struggle with food security (>50%), income and work shortages and serious family concerns that could cause them to stop out or drop out of college. Our larger island communities were severely harmed by the pandemic. Despite these enormous challenges, this Title III grant has enabled us to hire grant staff to administer and support our students, to purchase needed materials and supplies to support education and develop curriculum that will directly expand the Distance Education capacity of our campuses.

Section 4: LAAs

LAAs

Grant Activity	LAAs	Total Dollars Spent
<p><u>Grant Activity 1:</u></p> <p>Kauai CC will renovate and enhance three spaces in the Learning Resource Commons (LRC) and develop a state-of-the art distance education “smart classroom”/group area to serve the expanding distance education population on the island.</p>	<p><u>LAAs:</u></p> <ul style="list-style-type: none"> • Construction, maintenance, renovation, and improvement in classrooms, libraries, laboratories, and other instructional facilities. <u>Dollars Spent: \$71,213.52</u> • Funds management, administrative management, and acquisition of equipment for use in strengthening funds management. <u>Dollars Spent: \$21,334.63</u> 	<p>\$92,548.15</p>
<p><u>Grant Activity 2:</u></p> <p>Collaborate to expand 2+2 distance education pathways for Kauai CC Native Hawaiian students with seamless transitions to UH West Oahu. By working collaboratively to create and strengthen distance education pathways over the course of the five-year grant period, Kauai CC and UH West Oahu will use this Title III award to expand and enhance the educational opportunities available to Native Hawaiian students at Kauai CC.</p>	<p><u>LAAs:</u></p> <ul style="list-style-type: none"> • Support of faculty exchanges, faculty development, and faculty fellowships to assist in attaining advanced degrees in the field of instruction of the faculty. <u>Dollars Spent: \$9,000.00</u> 	<p>\$9,000.00</p>
<p><u>Grant Activity 3:</u></p> <p>Enhance holistic HCBE-based system of Native Hawaiian student support through collaborative learning between Kauai CC and UH West Oahu.</p>	<p><u>LAAs:</u></p> <ul style="list-style-type: none"> • Funds management, administrative management, and acquisition of equipment for use in strengthening funds management. <u>Dollars Spent: \$31,488.03</u> • Academic tutoring, counseling, and student support service programs designed to improve academic success. <u>Dollars Spent: \$4,213.56</u> 	<p>\$35,701.59</p>
<p>Total Dollars Spent on All Activities</p>		<p>\$137,249.74</p>

Section 5: Institutionalization

Grant Activity 1

Kauai CC will renovate and enhance three spaces in the Learning Resource Commons (LRC) and develop a state-of-the art distance education "smart classroom"/group area to serve the expanding distance education population on the island.

Financial Cost (\$)

92,548.15

Approved Line Items

We purchased furniture and digital technology to support our DE programs for native Hawaiian students (\$71,213.52) and hired grant coordination and support staff for these and all renovation activities (\$21,334.63).

Institutionalization Plan

We cannot institutionalize these one time costs that are part of our renovation. However, once purchased, our campus will be responsible for operation and maintenance.

Grant Activity 2

Collaborate to expand 2+2 distance education pathways for Kauai CC Native Hawaiian students with seamless transitions to UH West Oahu. By working collaboratively to create and strengthen distance education pathways over the course of the five-year grant period, Kauai CC and UH West Oahu will use this Title III award to expand and enhance the educational opportunities available to Native Hawaiian students at Kauai CC.

Financial Cost (\$)

9,000.00

Approved Line Items

To develop DE courses and pathways we supported faculty overload for Business and the concentration in English in the Humanities division. During Year 1, UH West Oahu English Professor Stanley Orr developed the English concentration in Humanities and the B.Ed degree in Secondary Education-English for Distance Education. At the same time, Dirk Soma, Assistant Professor of Kauai CC's Business Division re-designed and developed 10 of the BUS Program courses for online delivery beginning fall 2020. Both of these items were completed on time.

Institutionalization Plan

Title III investment in the development of the courses tracks and options enabled us to institutionalize them into our campuses and distance education programs. Instruction is also included and institutionalized.

Grant Activity 3

Enhance holistic HCBE-based system of Native Hawaiian student support through collaborative learning between Kauai CC and UH West Oahu.

Financial Cost (\$)

35,701.59

Approved Line Items

We spent funds on salaries and fringe for grant staff (\$31,488.03) and student mentors to provide DE support (\$4,213.56) for our students.

Institutionalization Plan

We are not able to institutionalize the costs of grant management and project implementation at this time but will seek opportunities to continue funding for our HCBE-based system of Native Hawaiian student support.

2. In the space provided below please explain any notable experiences you have had in institutionalizing this project. Please list any considerable challenges, successes, or failures.

A change in the faculty Chair appointment to the Humanities Division at UH West Oahu resulted in a delay in developing and institutionalizing the Bachelor of Studies in Humanities with an emphasize in Hawaiian Pacific Studies. A new chair will be appointed in Year 2 and progress will continue.

3. Has the grant facilitated or contributed to bringing additional resources to your institution, for example, new Federal, State, or local dollars that can be attributed partly to your grant activities? Please explain.

UH West Oahu received \$1,263,422 for HEERF MSI, and \$25,000 was allocated for developing distance education through professional development.

Kauai Community College received \$472,524 for HEERF MSI. These awards were a result of our current Title III grant.

Certification

You do NOT need to send a signed certification form to ED or upload a signed certification form.

1. Reporting Period

10/1/2019 to 09/30/2020

2. PR Award Number

P031W190005

3. Project Title

Keleka'a Ho'ona'aou: Education Delivered Through Distance Education

4. Recipient Information

Name: UNIVERSITY OF HAWAII SYSTEMS

Address: 3-1901 KAUMUALII HWY , LIHUE, HAWAII 96766

5. Contact Information

Name: Valerie Barko

Title: Director of Institutional Effectiveness and University Center

Phone: (808)-245-8336 Ext:

Email: vabarko@hawaii.edu

6. Authorized Representative

(The Institutions President or someone with the institutional authority to sign off on federal sponsored agreements) **To the best of my knowledge and belief, all data in this performance report are true and correct.**

Name

Valerie Barko

Email

vabarko@hawaii.edu

Phone

(808)-245-8336

Date

04/01/2021

Report Submitted

This report was submitted by **Valerie Barko** on **04/01/2021**.

If you have additional questions, or need to make changes, please [contact](#) the Help Desk or your Program Officer.
