



## ASUH-KCC STUDENT GOVERNMENT

*Associated Students of the University of Hawai'i - Kaua'i Community College*  
3-1901 Kaumuali'i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

### Executive Board

Asher Griffith  
President

Puna Carvalho  
Vice President

Keynan Mateo  
Rec. Secretary

Kendal Oyama  
Treasurer  
Joshua Erorita  
H.R. Manager

Jordan Numazawa-  
Rita  
Student Life  
Assistant

BJ Tristan Bersamira  
Student Life  
Assistant

Joshua Erorita  
Student Life  
Assistant

Asher Griffith  
Student Life  
Assistant

John Constantino  
Student Life  
Coordinator

## Minutes #9 - Friday, October 25, 2024 – 12 pm to 2 pm

### 1. CALL TO ORDER

1.1. Meeting called to order at 12:02 p.m. Moved by Puna and Seconded by BJ. No discussion. Motion Carried. Ayes: 6, Nays: 0, Abstentions: 0.

### 2. APPROVAL OF AGENDA

2.1. Approval of Agenda #9 Moved by Puna and Seconded by Keynan. No discussion. Motion Carried. Ayes: 6, Nays: 0, Abstentions: 0.

### 3. ROLL CALL

3.1. Present: Puna, Keynan, Kendal, Josh, Jordan, BJ, John

3.2. Absent:

3.3. Tardy: Asher Griffith, Jaz Bright

### 4. GUEST REPORT

4.1. Chancellor Margaret Sanchez - Saturday, Dec. 21st High Hope Christmas Party for foster youth 40 max with Epic Ohana and Hale Opio.

SG to come up with a gift for the foster youth.

4.2. Blessing from the system for a new Kauai CC sign board at multiple places on campus. Vice Chancellor of Administrative Services

Going away Coffee with Kelvin on Oct. 31st at 10:30 am at the Cafeteria

4.3. Val Barko and Margaret will present Kauai CC self-study to the Board of Regents next week

4.4. The Accreditation Committee will visit Kauai CC on September 22, 2025.

Create Mission banners and places around campus.

### 5. EXECUTIVE BOARD REPORTS

#### 5.1. President - Asher Griffith

5.1.1. SG to co-sponsor with the International Club to co-sponsor International Education Week from November 18th to 22nd. Moved by Asher and Seconded by Jordan. No discussion. Motion Carried.

Ayes: 8, Nays: 0, Abstentions: 0.

- Mochi pounding
- Dance club performance
- Multicultural Food
- Christmas Market
- Study Abroad
- Okinawan cultural events (Eisa, Bon Dance, maybe Music)
- Samoan Dance
- Filipino
- Movie Night

5.1.2. Invitation to attend the Cafeteria Reopening on Tuesday, Oct. 29th at the Campus Center.

#### 5.2. Vice President - Puna Carvalho

5.2.1. Active RISO Groups for 2024-2025

- Club Balance
- Dance Club
- Gaming Club
- Kupono I Hookahi Hawaii - Hawaiian Club
- Phi Theta Kappa - Alpha Pi Xi
- Student Veterans of America



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- Waialeale Club
- International Club - Kyoko sent in the RISO form.

### 5.2.2. Pending RISO Groups

- HOSA Club
- Nursing Club
- Gardening Club - Update with Lahea
- Pamantasan Club (Filipino Club) - Jasmine Yukimura is interested in starting the club. Former advisor Melissa Henry mentioned that Ciaralan Tolentino is interested in joining the club.
- Prism Club - Co advisors Patricia Mcgrath and Athena Manipon-Hamada had a meeting on Friday, October 18th at 12 noon in LRC 124B. Working on recruitment of new members.

### 5.3. Secretary - Keynan Mateo

5.3.1. Keynan motioned to approve Minutes #8 from October 18, 2024: [October 18th Minutes](#) .  
Motioned by Keynan and Seconded by Puna. No further discussion. Ayes: 6, Nays: 0, Abstentions: 0.

### 5.4. Treasurer - Kendal Oyama

5.4.1. Student Life Budget 2024 - [Student Life Budget 2024 - 2025](#)

5.4.2. Expenditures from Sept. 15th to Oct. 14th reconciled on Oct. 15th with the Business Office.

- DirecTV - \$48.96
  - Student Life Painting Supplies - \$131.10
  - Constitution Day Target Gift Cards - \$200
  - Constitution Day Walmart Popcorn - \$91.81
- No changes

### 5.5. Human Resource Manager - Joshua Erorita

5.5.1. WH-1 Form will be given to Nicole Bissara after she is voted in.

5.5.2. Puna redid the WH-1 form and turned it in. Still waiting on Jaz to turn in her WH-1 Form

5.5.3. SG Stipend Deductions:

- Excused absences - \$1
- Unexcused absences - \$5
- No KCC Uniform - \$1
- Executive Board have to stay in the office for two hours every week (-\$3 if didn't)
- Excused tardy - \$0.50
- Tardy 30 mins - \$0.50
- Tardy 1 hour - \$0.75
- Tardy 1 hour 30 mins - \$1

## 6. STUDENT SENATE REPORTS –

6.1. At-Large - *Rep Jaz Bright*

6.2. Business Education - *Rep. TBD*

6.3. Health Education & Public Service - *Rep. TBD*

6.4. Language Arts & Humanities - *Rep. BJ Tristan Bersamira*

BJ will attend the next meeting on November 8th, 2024. Will only stay for a bit to see what is represented for students and will report back to the SG Meeting afterwards. Meetings are normally held on the second Friday of each month.

6.5. Science & Math - *Rep. TBD*

6.6. Trades & Technology (Applied Workforce Technology Division) - *Rep. Jordan Numazawa-Rita*

Next AWT meeting is October 25 at 2:45 p.m. via Zoom (<https://us06web.zoom.us/j/86967187117>). The agenda is forthcoming.

6.7. Associate Members - Pulama Vilaverde returning to Kauai CC in Spring 2025.



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### 7. CAMPUS STANDING COMMITTEE REPORTS –

- 7.1. Academic Grievance Committee – *All Members*
- 7.2. Accreditation Committee – *All Members*
- 7.3. Assessment Committee – *Vacant*
- 7.4. College Council - *Asher Griffith (LF Alternate)*
- 7.5. Campus Safety & Operations Committee – *Vacant*
- 7.6. Curriculum Committee – *Joshua Ererita - [Copy of Curriculum Committee Minutes 10.4.2024](#)*
- 7.7. Health/Wellness/Ohana changed to Events Committee – *Jordan Numazawa-Rita -*
- 7.8. Integrated Student Success Council (ISS) – *Vacant*
- 7.9. International Education Committee – *Vacant*
- 7.10. Library Advisory Committee – *Vacant*
- 7.11. Makaloa Committee – *Hepuna Carvalho*
- 7.13. Sustainability Committee – *Hepuna Carvalho*
- 7.14. UH System Strategic Planning Committee – *Asher Griffith*

### CAMPUS AD HOC (SHORT TERM) COMMITTEES – No reports

- 7.15. Chancellor's Award for Outstanding Service Committee (Spring 2025) - *Vacant*
- 7.16. Commencement Committee – *BJ Tristan Bersamira*
- 7.17. Regents Medal for Excellence in Teaching Award (Spring 2025) – *Asher Griffith and Alternate*
- 
- 7.18. Information and Technology Advisory Committee – *Vacant*

### SG COMMITTEES –

- 7.20. Student Government Election Commission – *Kendal Oyama*
  - 7.21. UH Caucus – *1st Delegate - Asher Griffith, 2nd Delegate - Jordan Numazawa-Rita*
- Set for Nov. 1st and first Friday of every month via Zoom from 4 pm to 8 pm.

### 8. ADVISOR'S REPORT

#### 8.1. SG meetings around campus.

- ~~Fri. Oct. 18 – SG Conference Room~~
- **Fri. Oct. 25 – Business Education/Nursing Building – Conference Rm 112**
- Fri. Nov. 1 - SG Conference Room
- **Fri. Nov. 8 - Hawaiian Studies - Puna**
- KFri. Nov. 15 - SG Conference Room
- **Fri. Nov. 22 - Outside Seating Area near LRC**
- Fri. Dec. 6 SG Conference Room
- **Fri. Dec. 13 - Automotive Technology - Puna**
- Fri. Dec. 20 - SG Conference Room
- Fri. Jan. 10 - SG Conference Room
- **Fri. Jan. 17 - Distance Education Classroom**
- Fri. Jan. 24 - SG Conference Room
- **Fri. Feb. 07 - Office of Continuing Education and Training**

#### 8.2. Executive breakfast/lunch meetings

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#### 8.3. Update with Stephanie Kim - University of Hawaii System Director of Government Relations Offering Student Government Legislative Training.

- Training confirmed for Thursday Nov 21 from 3 pm 4:30 pm at the Student Life Center. Potluck
- Main Dish



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- Chicken Katsu - John
- Poke - Kendal
- Rice - Josh
- Sushi Plate - Jordan (possibly)
- Dessert
  -
- BJ and Puna still deciding if they will bring either Main Dish or Dessert

### 8.4. Ho'opili Hou Conference - Hawaii Based Leadership Training

- Thur. Jan. 30 to Sun. Feb 2 on Maui.
- Attendees: Jordan, Puna, Kendal, Keynan, Joshua, Asher, John, BJ, Kalei; Not confirmed: Jaz, Nicole
- A Motion by Asher and Seconded by Keynan to approve a budget of \$10,000 to attend the Ho'opili Hou Conference on Maui from Jan 30 to Feb 2. The funds will come from various sources in the budget, external fees and through student activities fees collected in Fall 2024. Ayes 8, Nays 0, Abstentions 0. Motion Carried.
- **Note:** Chancellor Margaret Sanchez agreed to return the SG line-item budget of \$10,000 reserved for the Campus Marquee Sign Board. It was Motioned by Asher and Seconded by Puna to transfer the \$10,000 from the SG Campus Marquee Sign Board budget to offset the cost of attending the Ho'opili Hou Student Leadership Conference scheduled for February 2025. Remaining funds will move to miscellaneous under Student Government to fund other SG projects or activities. No discussion. Motion Carried. Ayes: 8, Nays: 0, Abstentions:
- **Ho'opili Hou Conference Itinerary**
  - Thursday, January 30 - Hoopili Hou Conference Opening and Networking
  - Friday, January 31 - Service Learning Pharmacy Farm, Waikapu
  - Saturday, February 1 - Workshops and Breakout Sessions at UH Maui College, Kahului
  - Sunday, February 2 - Hoopili Hou Conference Evaluation
- [Hoopili Hou Conference Maui 2025 Details - Google Sheets](#)

### 8.5. Update SG, SAB and RISO Club Boards in Learning Resource Center

- Assign activated clubs to available cork boards. - Puna
- Update SG Board with Student Leaders and SG Minutes. Keynan
- Update SAB Boards with Fliers and event pictures - Asher

## 9. OLD BUSINESS

### 9.1. Carry Over Goals from Spring 2024

1. **Refurbish billiards table** - Jordan
2. **Update SG/SLC Banners** – No update.
3. **SG Poster** - Update SG Poster file. Individual photos will be taken in the next two weeks.
4. Asher appointed Kendal and Jordan to serve on the Committee to work on the SG fliers
5. **Update on Koa'e Kea Logo Contest form**
  - Need approval from the BOR for official recognition. Noeau to discuss if BOR approval is required.
  - Winner gets a prize of....
  - Name of the Mascot
  - Design Rules competition.
    - i. No AI Generated
    - ii. Experimental and mixed techniques are welcome
    - iii. Theme has to include the Koa'e Kea
    - iv. Artworks may be created with physical or digital media
    - v. 3000 x 3000 resolution



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- Copyright done through the UH Office of Athletics.
- Koa'e Kea (White TropicBird) Possible Mascot Themes:
  - Explorers
  - Cliffhangers
  - Trail Blazers
  - Alphas
  - Adventurers
  - Navigators
  - Seafarers
  - Storm Chasers
  - Hurricanes
  - Na Pali Koa'e Kea Explorers
  - Pioneers
  - Olympians
  - SkyHawks
  - Aviators
  - Outriders

**9.2. All College Hour Student Perspective Update** - Will meet with Kurt and Valerie to discuss All College Hour.

**9.3. Halloween Bash** - Committee Chairs - Asher and Joshua

**9.3.1. Sub-Committees**

**Decoration** - Asher & Hi'i

- Start decorating on Monday, October 7th.

**Dance & DJ** - Hi'i & Lana

- Emcee Script

**Food/Refreshments** - John & Jordan

- Quote validated by Konohiki Seafoods. Pick up on Oct. 30th at 2:30 - 3pm
- PCard request for candy and refreshments completed.

**Advertisements** - Jordan & Keynan

- Flier completed and distributed in Faculty boxes and around campus boards
- The Halloween Banner was hung at the Campus Center stairwell.
- Social Media in progress.
- Texting - Will Dresler will post the event.
- Lamp Post Advertisements - approved by Facilities and Maintenance.

**Games** - Kendal & Puna

- Hi'i had a scavenger hunt idea - "Find the Skeleton's leg"

**Prizes** - BJ & John

- PCard request for Deja Vu gift cards completed.

**Photo Booth** - Jaz

- Design and theme is in progress.

**Logistics/Set-up & Break-down** - Joshua & BJ

- Map completed.
- Facilities Use form completed.
- Wristbands donated by Hi'i. Purple for Kauai CC Students and orange for guests. John and Kalei will be in charge of entrance of students.

**Other** - John

- Punana Leo o Kauai and Na Pua Keiki preschoolers will visit the Student Life Center for "Trick or Treat" on Oct 31 between 9:30 am to 10:30 am.

**9.4. Update on Hired band events** -



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- Start small with performances then as the budget builds, we can get more performances. Maybe BJ and Asher volunteered to serve as co-chair on the committee.

### **9.5. Movie Night Update**

- Movie Night will be combined with International Week.
- Paired with International Education Week (November 18th). Show a Japanese film

## **10. NEW BUSINESS**

### **10.1.**

## **11. ANNOUNCEMENTS**

**11.1.** Blessing of renovated Health Sciences and Business Education and Health Sciences facilities on Friday, Oct. 25th at 12:15 pm. Suggestion for SG to attend blessing, then hold our meeting at the Nursing Building/Business Education Conference Room - Business 112.

**11.2.** Health Fair scheduled for Nov. 12th from 9 am to 1 pm at the Fine Arts Auditorium with week long activities. SG agreed to volunteer at the check-in station for the event.

- 9 am to 10 am - Asher, John, Kendal
- 10 am to 11 am- Asher, John, Joshua, Kendal
- 11 am to 12 pm - Asher, John, Jordan, Kendal
- 12 pm to 1 pm -

## **12. ADJOURNMENT**

**12.1** Motion to adjourn the meeting by Puna and Seconded by Keynan and to reconvene on Friday, November 1st at 12 pm at the Student Life Center. No discussion. Motion Carried. Ayes: 8, Nays: 0, Abstentions: 0.