



ASUH-KCC STUDENT GOVERNMENT

Associated Students of the University of Hawai'i - Kaua'i Community College
3-1901 Kaumuali'i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

Executive Board

Asher Griffith
President

Puna Carvalho
Vice President

Keynan Mateo
Rec. Secretary

Kendal Oyama
Treasurer
Joshua Erorita
H.R. Manager

Jordan Numazawa-
Rita
Student Life Assistant

BJ Tristan Bersamira
Student Life Assistant

Joshua Erorita
Student Life Assistant

Asher Griffith
Student Life Assistant

John Constantino
Student Life
Coordinator

Division
Senators
Jaz Bright
At-Large

Jordan Numazawa-

Meeting #16 - Fri., Dec 20th, 2024 – 12 pm to 2 pm - Student Life Center

1. CALL TO ORDER

1.1. Meeting called to order at 12:03 pm.

2. APPROVAL OF AGENDA

2.1. Motion to approve Agenda #16: Motion to approve Agenda #16 Made by Puna and Seconded by Jordan No Further Discussions, Ayes, 6 Nays, 0 Abstentions, Motion Carried.

3. ROLL CALL

3.1. Present: Kendal, Joshua, John, BJ, Asher, Jordan, Puna, Hi'i, Lana, Kaiwi Aki

3.2. Absent: Nicole, Keynan, Jaz

3.3. Tardy:

4. GUEST REPORT

4.1. Kaiwi Aki - shared their logo with SG. Suggestions were also provided

4.2. Hi'i and Lana - commended SG for all the activities sponsored in Fall 2024.

5. EXECUTIVE BOARD REPORTS

5.1. President - Asher Griffith

- Congratulations to finishing the semester and the SG Door Decoration Contest Winners
- 1st Place - Student Affairs
- 2nd Place - Admissions and Records
- 3rd Place - Counseling and Advising
- Honorable Mentions - Career Services

5.2. Vice President - Puna Carvalho

- No report

5.3. Secretary - Keynan Mateo

- Approval of Minutes #14 from December 6, 2024: Motion to approve Minutes #14 from Dec. 6, 2024 Motioned by Seconded by No Further Discussion Motion Carried
- Approval of Minutes #15 from December 13, 2024: Motion to approve Minutes #15 from Dec. 13, 2024 Motioned by Seconded by No Further Discussion Motion Carried

5.4. Treasurer - Kendal Oyama

Pending SG and SAB Transactions

- Target Purchases for the KCC Logo and Door Decoration Contest - \$439.75
- DirecTV for December - \$48.96
- Remember to manage your money well this holiday season

5.5. Human Resource Manager - Joshua Erorita

5.5.1. SG Stipend Deductions:

- Excused absences - \$1
- Unexcused absences - \$5
- No KCC Uniform - \$1
- Executive Board have to stay in the office for two hours every week (-\$3 if didn't)
- Excused tardy - \$0.50
- Tardy 30 mins - \$0.50



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- Tardy 1 hour - \$0.75
- Tardy 1 hour 30 mins - \$1

5.5.2. This week the deductions won't be counted

6. STUDENT SENATE REPORTS –

6.1. At-Large - *Rep. Jaz Bright*

- No Report.

6.2. Business Education - *Temp. Jordan Numazawa-Rita*

- Programs allowed to use LMS during Spring 2025 semester
- Lamaku should be used for at least one program course
- New instructors/lecturers should start off with Lamaku
- Hard timeline in Fall 2025
- Vote on a new charter to have the new AWT division replace the BED and TT divisions.

6.3. Health Education & Public Service - *Vacant*

6.4. Language Arts & Humanities - *Rep. BJ Tristan Bersamira*

- No report.

6.5. Science & Math - *Temporary Rep. Keynan Mateo*

- No report.

6.6. Trades & Technology (Applied Workforce Technology Division) - *Rep. Jordan Numazawa-Rita*

- Programs allowed to use LMS during Spring semester
- Lamaku should be used for at least one program course
- New instructors/lecturers should start off with Lamaku
- Hard timeline in Fall 2025
- Vote on a new charter to have the new AWT division replace the BED and TT divisions.

6.7. Associate/Community Members -

- Nicole Bissarra - No report
- Keiki Kaohelauii Kahokulua - No report
- Pulama Vilaverde - Returning to Kauai CC in Spring 2025.

7. CAMPUS STANDING COMMITTEE REPORTS –

7.1. Academic Grievance Committee – *All Members*

7.2. Accreditation Committee – *All Members*

7.3. Assessment Committee – *Vacant*

7.4. College Council - *Asher Griffith (LF Alternate)*

- No report.

7.5. Campus Safety & Operations Committee – *Vacant*

7.6. Curriculum Committee – *Joshua Erorita*

- No report

7.7. Events Committee (formally Health/Wellness/Ohana) – *Jordan Numazawa-Rita -*

- End of the Semester Campus Recap Gathering happened on Wed. Dec. 18 from 11 am to 1pm at Cafeteria - SG attended.

7.8. Integrated Student Success Council (ISS) – *Vacant*

7.9. International Education Committee – *Vacant*

7.10. Library Advisory Committee – *Vacant*

7.11. Makaloa Committee – *Hepuna Carvalho*

- No report

7.12. Sustainability Committee – *Hepuna Carvalho*

- No report

7.13. UH System Strategic Planning Committee – *Asher Griffith*



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- No report

CAMPUS AD HOC (SHORT TERM) COMMITTEES

7.14. Chancellor's Award for Outstanding Service Committee (Spring 2025) - *Jordan Numazawa-Rita*

- No report

7.15. Commencement Committee – *BJ Tristan Bersamira*

- No report

7.16. Regents Medal for Excellence in Teaching Award (Spring 2025) – *Asher Griffith and Alternate*

7.17. Information and Technology Advisory Committee – *Vacant*

SG COMMITTEES

7.18. Student Government Election Commission – *Kendal Oyama*

7.19. UH Caucus held at KAP CC – *1st Delegate - Asher Griffith), 2nd Delegate - Jordan Numazawa-Rita*

- No report

8. ADVISOR'S REPORT

8.1. SG meetings around campus.

- Fri. Dec. 20 - **SG Conference Room**
- Fri. Jan. 10 - **SG Conference Room**
- **Fri. Jan. 17 - Distance Education Classroom**
- Fri. Jan. 24 - **SG Conference Room**
- **Fri. Feb. 07 - Office of Continuing Education and Training**

8.2. Student Government breakfast/lunch meetings

- Lunch Meeting schedule in Spring 2025

8.4. Ho'opili Hou Conference - Hawaii Based Leadership Training

- Thur. Jan. 30 to Sun. Feb 2 on Maui.
- Attendees: Jordan, Puna, Kendal, Keynan, Joshua, Asher, John, BJ, Kalei, Jaz, Nicole
- A Motion by Asher and Seconded by Keynan to approve a budget of \$10,000 to attend the Ho'opili Hou Conference on Maui from Jan 30 to Feb 2. The funds will come from various sources in the budget, external fees and through student activities fees collected in Fall 2024. Ayes 8, Nays 0, Abstentions 0. Motion Carried.
- **Note:** Chancellor Margaret Sanchez agreed to return the SG line-item budget of \$10,000 reserved for the Campus Marquee Sign Board. It was Motioned by Asher and Seconded by Puna to transfer the \$10,000 from the SG Campus Marquee Sign Board budget to offset the cost of attending the Ho'opili Hou Student Leadership Conference scheduled for February 2025. Remaining funds will move to miscellaneous under Student Government to fund other SG projects or activities. No discussion. Motion Carried. Ayes: 8, Nays: 0, Abstentions:
- **Ho'opili Hou Conference Itinerary**
 - Thursday, January 30 - Hoopili Hou Conference Opening and Networking
 - Friday, January 31 - Service Learning Pharmacy Farm, Waikapu
 - Saturday, February 1 - Workshops and Breakout Sessions at UH Maui College, Kahului
 - Sunday, February 2 - Hoopili Hou Conference Evaluation
- [Hoopili Hou Conference Maui 2025 Details - Google Sheets](#)

8.5. Update SG, SAB and RISO Club Boards in Learning Resource Center

- Assign activated clubs to available cork boards. - Puna, Joshua
- Update SG Board with Student Leaders and SG Minutes. Keynan
- Update SAB Boards with Fliers and event pictures - Asher



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8.8.1. The BAMP Project

- Bringing the Green to the Kauai CC Performing Arts Center in June 2025- Cheryl Lum is asking if SG, SAB or the Clubs would like to be in charge of concessions.
- Gregory Van Hausch, New PAC Director - "The PAC will supply the concessions. Markup would be approx 75-100%. At the conclusion of the evening, an inventory would be made and the cost of the items deducted from the gross + the cost of ice and cups. The net proceeds would be given to Jennifer who would cut a check to the group."

8.8.2. SG Uniform Proposal

- What is your decision on the Polo Shirt Selection? Purple Shirts with Male and Female attires
<https://catalog.antigua.com/products-details.php?cat=804&sty=1044&prd=344&sec=A>
<https://catalog.antigua.com/products-details.php?cat=804&sty=1243&prd=55H&sec=A>
<https://catalog.antigua.com/products-details.php?cat=816&sty=1045&prd=344&sec=A>
<https://catalog.antigua.com/products-details.php?cat=816&sty=1263&prd=55H&sec=A>

8.8.3. - SG Christmas Door Decoration Contest - Dec. 20

- Started on December 9th and ended on Dec. 20. Flier made by Kendal and distributed by Jordan.
- Winners announced on Friday, December 20.
- Combine Campus Door Contest and Finals Event - \$500

8.8.4. SG Resolution

Motion to support SG Resolution for All College Hour Made by Puna Seconded by Jordan No Further Discussion Motion Carried

8.8.5. Last Registered in Fall 2023 - Culinary Arts Club

President - Raycn Ruiz

Vice President - Erich Borbos

Secretary - Kristy Morden

Treasurer - John Ogle

Advisor - Chef Steve

9. OLD BUSINESS

9.1. Carry Over Goals from Spring 2024

- **Refurbish billiards table**
 - Student workers will work on refurbishing the billiards table during the winter break.
- **Update SG/SLC Banners** – Student workers will work on refurbishing the during the winter break.
- **SG Poster** - Update SG Poster file. Individual photos will be taken in the next two weeks.
 - Asher appointed Kendal and Jordan to serve on the Committee to work on the SG fliers
 - Pictures will be taken whenever Kendal sees board members.
 - Base poster has been developed.

9.2. All College Hour Student Perspective Update

- Met with Frankie and Pat Mcgrath to discuss All College Hour statistics and data on Nov. 21 and 22. What's the Game plan? Send out an SG Resolution?

9.3. Update on Hired band events -

- BJ and Asher volunteered to serve as co-chair on the committee. Start small with performances then as the budget builds, we can get more performances.

9.4. Koa'e Kea Art contest update

- Prize will be an Ipad Pro with Stylus or Amazon Fire HD10 and Cash prize
- Received four online submissions.

9.5. Kauai CC Mission Statement Banners -



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- SG will create banners and places around campus to be placed around campus. Student workers will work on the banners during the winter break.
 - Campus Center - Cafeteria
 - Learning Resource Center
 - Performing Arts Center
 - Daniel K Inouye Technology Center

10. NEW BUSINESS

10.1. Signing on for committees

10.1.1 Student Government Committees positions that need to be filled

- Academic Grievance - 4 students needed
- Regents Medal for Excellence in Teaching Award Selection - 2 students needed
- Student Government Election Commission - 2 more needed

11. ANNOUNCEMENTS

- High Hopes Event Dec. 21st, 1:30 - 2:30 P.M.
- New Student Orientation - Mandatory attendance - Thursday, January 9, 2025 from 1 pm to 4 pm. Please select your section and update powerpoint. Organize and give Kauai CC bags to new students.

12. ADJOURNMENT

12.1. Motion to adjourn the meeting at 1:10 p.m. Made by Asher and Seconded by Puna and to reconvene on Friday, January 10th at 12 pm at the Student Life Center. No Further Discussion. Motion Carried.
Ayes: 6, Nays: 0, Abstentions: 0.