



## ASUH-KCC STUDENT GOVERNMENT

Associated Students of the University of Hawai'i - Kaua'i Community College  
3-1901 Kaumuali'i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

### Executive Board

Asher Griffith  
President

Puna Carvalho  
Vice President

Keynan Mateo  
Rec. Secretary

Kendal Oyama  
Treasurer  
Joshua Erorita  
H.R. Manager

Jordan Numazawa-  
Rita  
Student Life Assistant

BJ Tristan Bersamira  
Student Life Assistant

Joshua Erorita  
Student Life Assistant

Asher Griffith  
Student Life Assistant

John Constantino  
Student Life  
Coordinator

Division  
Senators  
Jaz Bright  
At-Large

Jordan Numazawa-

## Minutes #15 - Fri., Dec 13th, 2024 – 12 pm to 2 pm - Student Life Center

### 1. CALL TO ORDER

1.1. Meeting called to order at 12:12 pm.

### 2. APPROVAL OF AGENDA

2.1. Motion to approve Agenda #15: Motion to approve Agenda #15 Made by BJ Seconded Kendal by No Further Discussions, 5 Ayes, 0 Nays, 0 Abstentions Motion Carried

### 3. ROLL CALL

3.1. Present: Kendal, Joshua, John, Jaz, BJ, Asher, No'eau

3.2. Absent: Jordan, Nicole, Puna, Keynan

3.3. Tardy:

### 4. GUEST REPORT

4.1. No'eau Keopuhiwa, Vice Chancellor for Student Affairs

4.1.1 Food Drop in Spring 2025 to coincide with the E Komo Mai event scheduled for Wed. January 15, 2025 from 11 am to 2 pm. Motioned by Asher Seconded by Joshua. No further discussion, 5 Ayes, 0 Nays, 0 Abstentions.

4.1.2. Suggestion to involve campus faculty and staff to assist with set-up and break-down. Have No'eau send out an email to campus.

### 5. EXECUTIVE BOARD REPORTS

#### 5.1. President - Asher Griffith

- SG to propose a resolution.
- Theatrical performer funding falling through in favor for the PAC.

#### 5.2. Vice President - Puna Carvalho

- No report submitted

#### 5.3. Secretary - Keynan Mateo

- Approval of Minutes #14 from December 6, 2024: Motion to approve Minutes #14 from Dec. 6, 2024 Motioned by Seconded by No Further Discussion Motion Carried

#### 5.4. Treasurer - Kendal Oyama

##### Pending SG and SAB Transactions

- Veterans Support Services - \$400
- DirecTV for November - \$48.96
- International Day - Konohiki Seafoods - \$314.14
- International Day - Garden Island Barbeque - \$251.31
- International Day - Mama Lucy's - 379.68
- International Day - Times Supermarket - \$261.32
- International Day - Amazon - \$38.72

##### Declined Proposals

- Prism Club - Rocky Horror Picture Show Participation Bag
  - Cannot ask for SG funds for items that will be resold as a fundraiser for the club.
- International Club - Approval done after event. Have club reply for \$400 in Spring 2025

#### 5.5. Human Resource Manager - Joshua Erorita

##### 5.5.1. SG Stipend Deductions:



## ASUH-KCC STUDENT GOVERNMENT

Associated Students of the University of Hawai'i - Kaua'i Community College  
3-1901 Kaumuali'i Hwy, Lihue, HI 96766-9500 (808)245-8338/8245

- Excused absences - \$1
- Unexcused absences - \$5
- No KCC Uniform - \$1
- Executive Board have to stay in the office for two hours every week (-\$3 if didn't)
- Excused tardy - \$0.50
- Tardy 30 mins - \$0.50
- Tardy 1 hour - \$0.75
- Tardy 1 hour 30 mins - \$1

### 6. STUDENT SENATE REPORTS –

#### **6.1. At-Large - *Rep. Jaz Bright***

- No report

#### **6.2. Business Education - *Temp. Jordan Numazawa-Rita***

- No report

#### **6.3. Health Education & Public Service - *Vacant***

#### **6.4. Language Arts & Humanities - *Rep. BJ Tristan Bersamira***

- No report

#### **6.5. Science & Math - *Temporary Rep. Keynan Mateo***

#### **6.6. Trades & Technology (Applied Workforce Technology Division) - *Rep. Jordan Numazawa-Rita***

- No report

#### **6.7. Associate/Community Members -**

- Nicole Bissarra - No report
- Keiki Kaohelaullii Kahokulua - No report
- Pulama Vilaverde - Returning to Kauai CC in Spring 2025.

### 7. CAMPUS STANDING COMMITTEE REPORTS –

#### **7.1. Academic Grievance Committee – *All Members***

#### **7.2. Accreditation Committee – *All Members***

#### **7.3. Assessment Committee – *Vacant***

#### **7.4. College Council - *Asher Griffith (LF Alternate)* [11.15.2024 Minutes - Draft](#)**

- No report

#### **7.5. Campus Safety & Operations Committee – *Vacant***

#### **7.6. Curriculum Committee – *Joshua Ererita* - [Copy of 11.15.24 - Curriculum Committee Minutes.docx](#)**

#### **7.7. Events Committee (formally Health/Wellness/Ohana) – *Jordan Numazawa-Rita* -**

- End of the Semester Campus Recap Gathering - Wed. Dec. 18 from 11 am to 1pm at Cafeteria - SG Invited. Food, Fun and comradeship. Dress up in your ugly sweater. Giveaways will reward your efforts.

#### **7.8. Integrated Student Success Council (ISS) – *Vacant***

#### **7.9. International Education Committee – *Vacant***

#### **7.10. Library Advisory Committee – *Vacant***

#### **7.11. Makaloa Committee – *Hepuna Carvalho***

- No report

#### **7.13. Sustainability Committee – *Hepuna Carvalho***

- No report

#### **7.14. UH System Strategic Planning Committee – *Asher Griffith***

- No report submitted

### CAMPUS AD HOC (SHORT TERM) COMMITTEES

#### **7.15. Chancellor's Award for Outstanding Service Committee (Spring 2025) - *Jordan Numazawa-Rita***



## ASUH-KCC STUDENT GOVERNMENT

Associated Students of the University of Hawai'i - Kaua'i Community College  
3-1901 Kaumuali'i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

- No report

### 7.16. Commencement Committee – *BJ Tristan Bersamira*

- No report

### 7.17. Regents Medal for Excellence in Teaching Award (Spring 2025) – *Asher Griffith and Alternate*

### 7.18. Information and Technology Advisory Committee – *Vacant*

## SG COMMITTEES –

### 7.19. Student Government Election Commission – *Kendal Oyama*

### 7.20. UH Caucus held at KAP CC – *1st Delegate - Asher Griffith), 2nd Delegate - Jordan Numazawa-Rita*

- Food insecurity led by Honolulu CC
- Student participation ideas by UH System
- All College Hour discussion led by Kauai CC

## 8. ADVISOR'S REPORT

### 8.1. SG meetings around campus.

- **Fri. Dec. 13 - SG Conference Room**
- **Fri. Dec. 20 - SG Conference Room**
- **Fri. Jan. 10 - SG Conference Room**
- **Fri. Jan. 17 - Distance Education Classroom**
- **Fri. Jan. 24 - SG Conference Room**
- **Fri. Feb. 07 - Office of Continuing Education and Training**

### 8.2. Student Government breakfast/lunch meetings

- Lunch Meeting schedule in Spring 2025

### 8.4. Ho'opili Hou Conference - Hawaii Based Leadership Training

- **Thur. Jan. 30 to Sun. Feb 2 on Maui.**
- **Attendees:** Jordan, Puna, Kendal, Keynan, Joshua, Asher, John, BJ, Kalei, Jaz, Nicole
- **A Motion by Asher and Seconded by Keynan to approve a budget of \$10,000 to attend the Ho'opili Hou Conference on Maui from Jan 30 to Feb 2. The funds will come from various sources in the budget, external fees and through student activities fees collected in Fall 2024. Ayes 8, Nays 0, Abstentions 0. Motion Carried.**
- **Note:** Chancellor Margaret Sanchez agreed to return the SG line-item budget of \$10,000 reserved for the Campus Marquee Sign Board. It was Motioned by Asher and Seconded by Puna to transfer the \$10,000 from the SG Campus Marquee Sign Board budget to offset the cost of attending the Ho'opili Hou Student Leadership Conference scheduled for February 2025. Remaining funds will move to miscellaneous under Student Government to fund other SG projects or activities. No discussion. Motion Carried. Ayes: 8, Nays: 0, Abstentions:
- **Ho'opili Hou Conference Itinerary**
  - Thursday, January 30 - Hoopili Hou Conference Opening and Networking
  - Friday, January 31 - Service Learning Pharmacy Farm, Waikapu
  - Saturday, February 1 - Workshops and Breakout Sessions at UH Maui College, Kahului
  - Sunday, February 2 - Hoopili Hou Conference Evaluation

- [Hoopili Hou Conference Maui 2025 Details - Google Sheets](#)

### 8.5. Update SG, SAB and RISO Club Boards in Learning Resource Center

- Assign activated clubs to available cork boards. - Puna, Joshua
- Update SG Board with Student Leaders and SG Minutes. Keynan
- Update SAB Boards with Fliers and event pictures - Asher

### 8.7. New Requisitions

- International Club end of the year Proposal with Domino's Pizza and Walmart Cookies - unable



## ASUH-KCC STUDENT GOVERNMENT

*Associated Students of the University of Hawai'i - Kaua'i Community College*  
3-1901 Kaumuali'i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

to deliver on Dec 6th as requisitions not approved yet with Business Office.

### 8.8. New Student Orientation for Spring

- Scheduled for January 9, 2025 from 1 pm to 4 pm. Update powerpoint and should we purchase more giveaways?

### 8.8. Chancellor's Award and Lecturer's Award

- Need (1) student representative to sit on the selection committee.

#### 8.8.1. The BAMP Project

- Bringing the Green to the Kauai CC Performing Arts Center in June 2025- Cheryl Lum is asking if SG, SAB or the Clubs would like to be in charge of concessions.

#### 8.8.2. SG Uniform Proposal

- What is your decision on the Polo Shirt Selection? Purple Shirts with Male and Female attires  
<https://catalog.antigua.com/products-details.php?cat=804&sty=1044&prd=344&sec=A>  
<https://catalog.antigua.com/products-details.php?cat=804&sty=1243&prd=55H&sec=A>  
<https://catalog.antigua.com/products-details.php?cat=816&sty=1045&prd=344&sec=A>  
<https://catalog.antigua.com/products-details.php?cat=816&sty=1263&prd=55H&sec=A>

#### 8.8.3. Student Life Christmas decorations

- Need to be completed by Dec. 6th. Please put away all unused Christmas decorations. Do not leave it on the Pool Table.

#### 8.8.4. - SG Christmas Door Decoration Contest - Dec. 20

- Starts on December 9th and ends on Dec. 20. See Flier made by Kendal.
- Need to put in requisition for prize winners and create certificates of participation. Assorted snack basket - Check with Walmart or Target \$150 - 1st, 2nd 3rd
- Combine Campus Door Contest and Finals Event - \$500

#### 8.8.5. End of the Year Get together

- Fri. Dec 20? Potluck and Chinese Grab Bag?
- Nicole Coordinator
  - Joshua - Rice
  -

#### 8.8.6. SG Resolution

**Motion to support SG Resolution for All College Hour Made by Puna Seconded by Jordan No Further Discussion Motion Carried**

## 9. OLD BUSINESS

### 9.1. Carry Over Goals from Spring 2024

- **Refurbish billiards table**
  - Student workers will work on refurbishing the billiards table during the winter break.
- **Update SG/SLC Banners** – Student workers will work on refurbishing the billiards table during the winter break.
- **SG Poster** - Update SG Poster file. Individual photos will be taken in the next two weeks.
  - Asher appointed Kendal and Jordan to serve on the Committee to work on the SG fliers
  - Pictures will be taken whenever Kendal sees board members.
  - Base poster has been developed.

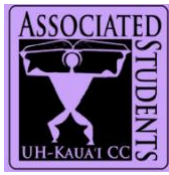
### 9.2. All College Hour Student Perspective Update

- Met with Frankie and Pat Mcgrath to discuss All College Hour statistics and data on Nov. 21 and 22. What's the Game plan? Send out an SG Resolution?

### 9.3. Update on Hired band events -

- BJ and Asher volunteered to serve as co-chair on the committee. Start small with performances then as the budget builds, we can get more performances.

### 9.4. Koa'e Kea Art contest update - Ipad Pro with Stylus or Cash prize -



## **ASUH-KCC STUDENT GOVERNMENT**

*Associated Students of the University of Hawai`i - Kaua`i Community College*  
3-1901 Kaumuali`i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

Discussion: If no submissions to the logo contest, then SG will work together in creating a logo.

Motion to increase the logo prize to include an Ipad Pro or similar item or cash prize up to \$500.

Motioned by Puna and seconded by Jordan. No further discussion. Motion carried Ayes:7, Nays: 7,

Abstentions: 0

### **10. NEW BUSINESS**

#### **10.1. Kauai CC Mission Statement Banners -**

- SG will create banners and places around campus to be placed around campus. Student workers will work on the banners during the winter break.
  - Campus Center - Cafeteria
  - Learning Resource Center
  - Performing Arts Center
  - Daniel K Inouye Technology Center

#### **10.2. Signing on for committees**

##### **10.2.1 Student Government Committees positions that need to be filled**

- Academic Grievance - 4 students needed
- Regents Medal for Excellence in Teaching Award Selection - 2 students needed
- Student Government Election Commission - 2 more needed

### **11. ANNOUNCEMENTS**

**11.1.** High Hopes Event Dec. 21st, 1:30 - 2:30 P.M.

### **12. ADJOURNMENT**

**12.1.** Motion to adjourn the meeting at 1:20 p.m. Made by Asher Seconded by BJ No Further Discussion.