



ASUH-KCC STUDENT GOVERNMENT

Associated Students of the University of Hawai`i - Kaua`i Community College
3-1901 Kaumuali`i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

Executive Board

Asher Griffith
President

Puna Carvalho
Vice President

Keynan Mateo
Rec. Secretary

Kendal Oyama
Treasurer
Joshua Erorita
H.R. Manager

Jordan Numazawa-
Rita
Student Life Assistant

BJ Tristan Bersamira
Student Life Assistant

Joshua Erorita
Student Life Assistant

Asher Griffith
Student Life Assistant

John Constantino
Student Life
Coordinator

Division
Senators
Jaz Bright
At-Large

Jordan Numazawa-

Minutes #13 - Fri., Nov. 22nd, 2024 – 12 pm to 2 pm - Student Life Center

1. CALL TO ORDER

1.1. Meeting called to order at 12:07 p.m.

2. APPROVAL OF AGENDA

2.1. Motion to approve Agenda #13: Motion to approve Agenda #13 Made by Puna Seconded by Jordan No Further Discussion Ayes: 9 Nays: 0 Abstentions: 0

3. ROLL CALL

3.1. Present: Asher, Puna, Keynan, Kendal, Joshua, John, Jaz, BJ, Jordan, Nicole

3.2. Absent:

3.3. Tardy:

4. GUEST REPORT

4.1. Frankie Harriss, Vice Chancellor for Academic Affairs

4.2. Pat McGrath, Division Chair - All College Hour

5. EXECUTIVE BOARD REPORTS

5.1. President - Asher Griffith

5.1.1. Community Discussion - Work on an advertising and marketing plan to invite the community to attend campus events and activities to promote and showcase Kauai CC.

5.1.2. Club Fundraising Event Idea -

5.1.3. Temporary Senator Positions:

Business Education - Jordan Numazawa- Rita

Health Education and Public Service -

Math and Science - Keynan

A Motion was made by Asher to provide a stipend of \$150 to SG members taking on temporary Senator roles \$5 a week stipend. Seconded by Puna, No further discussion. Motion Carried 9, 0, 0. Funding of temporary senator stipends to come from SG Facilities and Maintenance Budget.

5.2. Vice President - Puna Carvalho

5.2.1. No Report

5.3. Secretary - Keynan Mateo

5.3.1. Motion to approve Minutes #12 from November 15th 2024: [11/15/24 MINUTES](#) : Motion to approve Minutes #12 from November 15th 2024 Made by Keynan Seconded by Puna No Further Discussion Ayes:9 Nays:0 Abstentions:0

5.4. Treasurer - Kendal Oyama

5.4.1. SG Expenditure Update - [The budget](#) has been updated.

5.5. Human Resource Manager - Joshua Erorita

5.5.1. Standing and Ad Hoc Committees

5.5.2. WH-1 Update

5.5.3. SG Stipend Deductions:

- Excused absences - \$1
- Unexcused absences - \$5
- No KCC Uniform - \$1



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- Executive Board have to stay in the office for two hours every week (-\$3 if didn't)
- Excused tardy - \$0.50
- Tardy 30 mins - \$0.50
- Tardy 1 hour - \$0.75
- Tardy 1 hour 30 mins - \$1

6. STUDENT SENATE REPORTS –

6.1. At-Large - *Rep. Jaz Bright*

No report.

6.2. Business Education - *Temp. Jordan Numazawa-Rita*

No report.

6.3. Health Education & Public Service - *Vacant*

6.4. Language Arts & Humanities - *Rep. BJ Tristan Bersamira*

6.5. Science & Math - *Temp. Keynan Mateo*

6.6. Trades & Technology (Applied Workforce Technology Division) - *Rep. Jordan Numazawa-Rita*

No report.

6.7. Associate/Community Members -

6.7.1. Nicole Bissarra - No report

6.7.2. Keiki Kaohelauii Kahokulua - No report

6.7.3. Pulama Vilaverde - returning to Kauai CC in Spring 2025.

7. CAMPUS STANDING COMMITTEE REPORTS –

7.1. Academic Grievance Committee – *All Members*

7.2. Accreditation Committee – *All Members*

7.3. Assessment Committee – *Vacant*

7.4. College Council - *Asher Griffith (LF Alternate)*

No report

7.5. Campus Safety & Operations Committee – *Vacant*

7.6. Curriculum Committee – *Joshua Erorita*

7.7. Events Committee (formally Health/Wellness/Ohana) – *Jordan Numazawa-Rita*

No report

7.8. Integrated Student Success Council (ISS) – *Vacant*

7.9. International Education Committee – *Vacant*

7.10. Library Advisory Committee – *Vacant*

7.11. Makaloa Committee – *Hepuna Carvalho*

7.13. Sustainability Committee – *Hepuna Carvalho*

7.14. UH System Strategic Planning Committee – *Asher Griffith*

CAMPUS AD HOC (SHORT TERM) COMMITTEES – No reports

7.15. Chancellor's Award for Outstanding Service Committee (Spring 2025) - *Vacant*

7.16. Commencement Committee – *BJ Tristan Bersamira*

7.17. Regents Medal for Excellence in Teaching Award (Spring 2025) – *Asher Griffith and Alternate*

-

7.18. Information and Technology Advisory Committee – *Vacant*

SG COMMITTEES –

7.19. Student Government Election Commission – *Kendal Oyama*

7.20. UH Caucus – *1st Delegate - Asher Griffith, 2nd Delegate - Jordan Numazawa-Rita*



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8. ADVISOR'S REPORT

8.1. SG meetings around campus.

- **Fri. Nov. 22 - Outside Seating Area near LRC - Changed to SG Conference Room**
- **Fri. Dec. 6 - SG Conference Room**
- **Fri. Dec. 13 - Automotive Technology - Puna**
- **Fri. Dec. 20 - SG Conference Room**
- **Fri. Jan. 10 - SG Conference Room**
- **Fri. Jan. 17 - Distance Education Classroom**
- **Fri. Jan. 24 - SG Conference Room**
- **Fri. Feb. 07 - Office of Continuing Education and Training**

8.2. Executive breakfast/lunch meetings

- Lunch Meeting TBA

8.3. Legislative Training with Stephanie Kim, UH System Director of Government Relations

Thank you all for attending the Legislative Training. Attached is Stephanie's powerpoint presentation.

https://docs.google.com/document/d/18NM312u3WiSORhD_DqjTiMdDLXFewE_Km0SqDD0_Fw/edit?tab=t.0

8.4. Ho'opili Hou Conference - Hawaii Based Leadership Training

- **Thur. Jan. 30 to Sun. Feb 2 on Maui.**
- **Attendees:** Jordan, Puna, Kendal, Keynan, Joshua, Asher, John, BJ, Kalei, Jaz, Nicole
- **A Motion by Asher and Seconded by Keynan to approve a budget of \$10,000 to attend the Ho'opili Hou Conference on Maui from Jan 30 to Feb 2. The funds will come from various sources in the budget, external fees and through student activities fees collected in Fall 2024. Ayes 8, Nays 0, Abstentions 0. Motion Carried.**
- **Note:** Chancellor Margaret Sanchez agreed to return the SG line-item budget of \$10,000 reserved for the Campus Marquee Sign Board. It was Motioned by Asher and Seconded by Puna to transfer the \$10,000 from the SG Campus Marquee Sign Board budget to offset the cost of attending the Ho'opili Hou Student Leadership Conference scheduled for February 2025. Remaining funds will move to miscellaneous under Student Government to fund other SG projects or activities. No discussion. Motion Carried. Ayes: 8, Nays: 0, Abstentions:
- **Ho'opili Hou Conference Itinerary**
 - Thursday, January 30 - Hoopili Hou Conference Opening and Networking
 - Friday, January 31 - Service Learning Pharmacy Farm, Waikapu
 - Saturday, February 1 - Workshops and Breakout Sessions at UH Maui College, Kahului
 - Sunday, February 2 - Hoopili Hou Conference Evaluation
- [Hoopili Hou Conference Maui 2025 Details - Google Sheets](#)

8.5. Update SG, SAB and RISO Club Boards in Learning Resource Center

- Assign activated clubs to available cork boards. - Puna, Joshua
- Update SG Board with Student Leaders and SG Minutes. Keynan
- Update SAB Boards with Fliers and event pictures - Asher

8.6. International Week Evaluation held on November 20th

125 participants

8.7. New Requisitions

8.8. New Student Orientation for Spring - January 9, 2025 from 1 pm to 4 pm

8.8. Chancellor's Award and Lecturer's Award - Need (1) student representative to sit on the selection committee.

8.8.1. The BAMP Project - Bringing the Green to the Kauai CC Performing Arts Center in June 2025- Cheryl Lum is asking if SG, SAB or the Clubs would like to be in charge of concessions.

8.8.2. SG Uniform Proposal



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<https://catalog.antigua.com/products-details.php?cat=804&sty=1044&prd=344&sec=A>
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<https://catalog.antigua.com/products-details.php?cat=816&sty=1263&prd=55H&sec=A>

8.8.3. Student Life Christmas decorations

Combine Campus Door Contest and Finals Event - \$500

8.8.4. End of the Year Get together -

9. OLD BUSINESS

9.1. Carry Over Goals from Spring 2024

1. **Refurbish billiards table** - Student workers will work on refurbishing the billiards table during the winter break.
2. **Update SG/SLC Banners** – Student workers will work on refurbishing the billiards table during the winter break.
3. **SG Poster** - Update SG Poster file. Individual photos will be taken in the next two weeks.
4. Asher appointed Kendal and Jordan to serve on the Committee to work on the SG fliers
5. Pictures will be taken whenever Kendal sees board members
6. Base poster has been developed

9.2. All College Hour Student Perspective Update - Met with Frankie and Pat Mcgrath to discuss All College Hour statistics and data on Nov. 21 and 22.

9.3. Update on Hired band events -

- BJ and Asher volunteered to serve as co-chair on the committee. Start small with performances then as the budget builds, we can get more performances.

9.4. Koa'e Kea Art contest update -

10. NEW BUSINESS

10.1. Kauai CC Mission Statement Banners - SG will create banners and places around campus to be placed around campus. Student workers will work on the banners during the winter break.

- Campus Center - Cafeteria
- Learning Resource Center
- Performing Arts Center
- Daniel K Inouye Technology Center

10.2. Signing on for committees

11. ANNOUNCEMENTS

11.1. La Ku'oko'a, Nov. 25th, 9 A.M. - 1 P.M. in Fine Arts Auditorium

Sign in Table

9 am to 10 am - Puna, Josh, BJ, Asher, John

10 am to 11am - Asher

11 am to 12 pm - BJ, Asher, Jordan

12 pm to 1 pm - Puna, BJ, Nicole, John, Kendal

11.2. Spongebob The Musical at Convention Hall

November 22nd - 30th

Friday - Sundays

Nov 22nd - 7pm

Nov 23rd - 3pm & 7pm

Nov 24th - 3pm



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Nov 29th - 7pm

Nov 30th - 3pm

Website for Tickets - hctkauai.org

Please come and support BJ and Asher perform :)

12. ADJOURNMENT

12.1. Motion to adjourn the meeting at 1:50 p.m. Made by Asher Seconded by Jordan No Further
Discussion Ayes:9 Nays:0 Abstentions:0