



## ASUH-KCC STUDENT GOVERNMENT

*Associated Students of the University of Hawai`i - Kaua`i Community College*  
3-1901 Kaumuali`i Hwy. Lihue, HI 96766-9500 (808)245-8338/8245

### Executive Board

Asher Griffith  
President

Puna Carvalho  
Vice President

Keynan Mateo  
Rec. Secretary

Kendal Oyama  
Treasurer

Joshua Erorita  
H.R. Manager

Jordan Numazawa-  
Rita  
Student Life Assistant

BJ Tristan Bersamira  
Student Life Assistant

Joshua Erorita  
Student Life Assistant

Asher Griffith  
Student Life Assistant

John Constantino  
Student Life  
Coordinator

### Division

#### Senators

Jaz Bright  
At-Large

## MINUTES #12 Fri., Nov. 15th, 2024 – 12 pm to 2 pm - Student Life Center

### 1. CALL TO ORDER

1.1. Meeting called to order at 12:06 p.m.

### 2. APPROVAL OF AGENDA

2.1. Motion to approve Agenda #12: Motion to approve Agenda made by Keynan Seconded by Jordan  
No Further Discussion Ayes:7 Nays:0 Abstentions:1

### 3. ROLL CALL

3.1. Present: Asher, Puna, Keynan, Kendal, Joshua, Jaz, BJ, Jordan, Nicole

3.2. Absent: John Constantino

3.3. Tardy:

### 4. GUEST REPORT

4.1. No Guest

### 5. EXECUTIVE BOARD REPORTS

#### 5.1. President - Asher Griffith

5.1.1. Health Fair thank you

5.1.2. International Club Requisition form

5.1.3. Finish Painting SLC

#### 5.2. Vice President - Puna Carvalho

No report submitted

#### 5.3. Secretary - Keynan Mateo

5.3.1. Motion to approve Minutes #11 from November 8th 2024:

SG Minutes 11/8/24 : Motion to approve Minutes #11 from November 8th 2024 Made by Keynan  
Seconded by Puna No Further Discussion Ayes:8 Nays:0 Abstentions:0

#### 5.4. Treasurer - Kendal Oyama

5.4.1. Discuss the budget w/John when he comes back. Keynan will update the folder within minutes so  
Kendal can use them to update the budget.

#### 5.5. Human Resource Manager - Joshua Erorita

5.5.1. SG Stipend Deductions: Starting Nov 4, 2024

- Excused absences - \$1
- Unexcused absences - \$5
- No KCC Uniform - \$1
- Executive Board have to stay in the office for two hours every week (-\$3 if didn't)
- Excused tardy - \$0.50
- Tardy 30 mins - \$0.50
- Tardy 1 hour - \$0.75
- Tardy 1 hour 30 mins - \$1

### 6. STUDENT SENATE REPORTS –



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**6.1. At-Large - *Rep. Jaz Bright***

**6.2. Business Education - *Vacant***

**6.3. Health Education & Public Service - *Vacant***

**6.4. Language Arts & Humanities - *Rep. BJ Tristan Bersamira***

Meeting moved to November 15th. BJ will attend the next meeting on November 15th, 2024. Will only stay for a bit to see what is represented for students and will report back to the SG Meeting afterwards. Meetings are normally held on the second Friday of each month.

**6.5. Science & Math - *Vacant***

**6.6. Trades & Technology (Applied Workforce Technology Division) - *Rep. Jordan Numazawa-Rita***

Vanessa Visitacion assigned counselor to following programs: ACC, BUS, CULN, HOST.

**6.7. Associate/Community Members -**

Nicole Bisarra - No report

Keiki Kaohelauii Kahokulua - No Report

Pulama Vilaverde - Returning to Kauai CC in Spring 2025.

## **7. CAMPUS STANDING COMMITTEE REPORTS –**

**7.1. Academic Grievance Committee – *All Members***

**7.2. Accreditation Committee – *All Members***

**7.3. Assessment Committee – *Vacant***

**7.4. College Council - *Asher Griffith (LF Alternate)***

**Copy of 11.1.2024 Minutes - Draft**

**7.5. Campus Safety & Operations Committee – *Vacant***

**7.6. Curriculum Committee – *Joshua Erorita* - Copy of Curriculum Committee Minutes 11.1.2024**

**7.7. Health/Wellness/Ohana changed to Events Committee – *Jordan Numazawa-Rita* -**

No report

**7.8. Integrated Student Success Council (ISS) – *Vacant***

**7.9. International Education Committee – *Vacant***

**7.10. Library Advisory Committee – *Vacant***

**7.11. Makaloa Committee – *Hepuna Carvalho***

**7.13. Sustainability Committee – *Hepuna Carvalho***

**7.14. UH System Strategic Planning Committee – *Asher Griffith***

## **CAMPUS AD HOC (SHORT TERM) COMMITTEES** – No reports

**7.15. Chancellor's Award for Outstanding Service Committee (Spring 2025) - *Vacant***

**7.16. Commencement Committee – *BJ Tristan Bersamira***

**7.17. Regents Medal for Excellence in Teaching Award (Spring 2025) – *Asher Griffith and Alternate***

-

**7.18. Information and Technology Advisory Committee – *Vacant***

## **SG COMMITTEES –**

**7.19. Student Government Election Commission – *Kendal Oyama***

**7.20. UH Caucus – *1st Delegate - Asher Griffith*, *2nd Delegate - Jordan Numazawa-Rita***

**7.20.1. Asher assigned to the Artificial Intelligence Strategy Council (AISC)**

**7.20.2. Can Kauai CC host the UH Caucus on Feb. 7th? Ask Athena for approval.**

## **8. ADVISOR'S REPORT**

**8.1. SG meetings around campus.**

- Fri. Nov. 15 - SG Conference Room
- Fri. Nov. 22 - Outside Seating Area near LRC



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- Fri. Dec. 6 - **SG Conference Room**
- **Fri. Dec. 13 - Automotive Technology - Puna**
- Fri. Dec. 20 - **SG Conference Room**
- Fri. Jan. 10 - **SG Conference Room**
- **Fri. Jan. 17 - Distance Education Classroom**
- Fri. Jan. 24 - **SG Conference Room**
- **Fri. Feb. 07 - Office of Continuing Education and Training**

### 8.2. Executive breakfast/lunch meetings

- Lunch Meeting TBD

### 8.3. Legislative Training with Stephanie Kim, UH System Director of Government Relations

SG Legislative Training set for Thur. Nov. 21 from 3 pm to 4:30 pm at the Student Life Center.

- Potluck
  - Main Dish
    - Chicken Katsu - John
    - Poke - Kendal
    - Rice - Josh
    - Sushi Plate - Jordan (possibly)
    - Dessert - Asher
- BJ and Puna deciding if they will bring either Main Dish or Dessert

### 8.4. Ho'opili Hou Conference - Hawaii Based Leadership Training

- Thur. Jan. 30 to Sun. Feb 2 on Maui.
- Attendees: Jordan, Puna, Kendal, Keynan, Joshua, Asher, John, BJ, Kalei, Jaz, Nicole
- A Motion by Asher and Seconded by Keynan to approve a budget of \$10,000 to attend the Ho'opili Hou Conference on Maui from Jan 30 to Feb 2. The funds will come from various sources in the budget, external fees and through student activities fees collected in Fall 2024. Ayes 8, Nays 0, Abstentions 0. Motion Carried.
- **Note:** Chancellor Margaret Sanchez agreed to return the SG line-item budget of \$10,000 reserved for the Campus Marquee Sign Board. It was Motioned by Asher and Seconded by Puna to transfer the \$10,000 from the SG Campus Marquee Sign Board budget to offset the cost of attending the Ho'opili Hou Student Leadership Conference scheduled for February 2025. Remaining funds will move to miscellaneous under Student Government to fund other SG projects or activities. No discussion. Motion Carried. Ayes: 8, Nays: 0, Abstentions:
- **Ho'opili Hou Conference Itinerary**
  - Thursday, January 30 - Hoopili Hou Conference Opening and Networking
  - Friday, January 31 - Service Learning Pharmacy Farm, Waikapu
  - Saturday, February 1 - Workshops and Breakout Sessions at UH Maui College, Kahului
  - Sunday, February 2 - Hoopili Hou Conference Evaluation
- [Hoopili Hou Conference Maui 2025 Details - Google Sheets](#)

### 8.5. Update SG, SAB and RISO Club Boards in Learning Resource Center

- Assign activated clubs to available cork boards. - Puna, Joshua
- Update SG Board with Student Leaders and SG Minutes. Keynan
- Update SAB Boards with Fliers and event pictures - Asher

### 8.6. Student Exchange Opportunity

8.6.1. Nov. 18th from 12:40 pm to 1:30 pm via Zoom <https://us06web.zoom.us/j/83542269767>  
Meeting ID:835 4226 9767

### 8.7. Hawaii Department of Transportation - Hawaii Youth Transportation Council

### 8.8. Halloween Evaluation

8.8.1. 97 total on sign in sheet

8.8.2. Halloween Photo Booth upload



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**8.8.3.** Prize Sheets will be turned in to Deane Koshi for processing.

**8.8.4.** SG Uniform Proposal

### **9. OLD BUSINESS**

#### **9.1. Carry Over Goals from Spring 2024**

1. **Refurbish billiards table** - Jordan; will get tools by next week Friday, November 22, 2024
2. **Update SG/SLC Banners** – John working on designs.
3. **SG Poster** - Update SG Poster file. Individual photos will be taken in the next two weeks.
4. Asher appointed Kendal and Jordan to serve on the Committee to work on the SG fliers
5. Pictures will be taken whenever Kendal sees board members
6. Base poster has been developed

**9.2. All College Hour Student Perspective Update** - Will meet with Kurt and Frankie to discuss All College Hour. Meeting Thursday Nov. 21st - Kendal and Josh, 1:30 P.M. - 2:00 P.M.

#### **9.3. Update on Hired band events -**

- BJ and Asher volunteered to serve as co-chair on the committee. Start small with performances then as the budget builds, we can get more performances.

### **10. NEW BUSINESS**

**10.1.** Kauai CC Mission Statement Banners - SG will create banners and places around campus to be placed around campus.

- Campus Center - Cafeteria
- Learning Resource Center
- Performing Arts Center
- Daniel K Inouye Technology Center

### **11. ANNOUNCEMENTS**

**11.1.** International Education Week - Nov. 18-22, 2025 at LRC.

**11.2.** La Ku'oko'a, Nov. 25th, 9 A.M. - 1 P.M. in Fine Arts Auditorium

### **12. ADJOURNMENT**

**12.1** Motion to adjourn the meeting at 12:40 p.m. to reconvene November 22nd. Made by Asher  
Seconded by Puna Ayes:7 Nays:0 Abstentions:1