



Executive Board

Asher Griffith
President

Puna Carvalho
Vice President

Keynan Mateo
Rec. Secretary

Kendal Oyama
Treasurer
Joshua Erorita
H.R. Manager

Jordan Numazawa-
Rita
Student Life
Assistant

BJ Tristan Bersamira
Student Life
Assistant

Joshua Erorita
Student Life
Assistant

Asher Griffith
Student Life
Assistant

John Constantino
Student Life
Coordinator

Division

Minutes #10 - Fri., Nov. 1st, 2024 – 12 pm to 2 pm - Student Life Center

1. CALL TO ORDER

1.1. Meeting called to order at 12:07 p.m.

2. APPROVAL OF AGENDA

2.1. Approval of Agenda #10: Motion to approve Agenda #10 Made by Jordan Seconded by BJ No further discussion Ayes 7; Nays 0; Abstentions: 0

3. ROLL CALL

3.1. Present: Keynan, Kendal, Josh, Jordan, BJ, John, Asher, Jaz, Nicole

3.2. Absent:

3.3. Tardy: Puna

4. GUEST REPORT

4.1. Frankie Harriss, Vice Chancellor for Academic Affairs - Absent

4.2.

5. EXECUTIVE BOARD REPORTS

5.1. President - Asher Griffith

5.1.1. Review Constitution for Amendment [Copy of ASUH-KCC Constitution and Bylaws \(April 28, 2023\). - Revised.docx](#)

5.1.2. Suggestion to add Media Manager position in the future

5.2. Vice President - Puna Carvalho

5.2.1 - No Report

5.3. Secretary - Keynan Mateo

5.3.1. Keynan motioned to approve Minutes #9 from October 25, 2024: [October 25th MINUTES](#)
Motion to approve Minutes by Keynan Seconded by Kendal. No further discussion Ayes 7; Nays 0; Abstentions: 0

5.4. Treasurer - Kendal Oyama

5.4.1. Update the student life budget

5.4.2. [Student Life Budget](#)

5.5. Human Resource Manager - Joshua Erorita

5.5.1. SG Stipend Deductions: Starting Nov 4, 2024

- Excused absences - \$1
- Unexcused absences - \$5
- No KCC Uniform - \$1
- Executive Board have to stay in the office for two hours every week (-\$3 if didn't)
- Excused tardy - \$0.50
- Tardy 30 mins - \$0.50
- Tardy 1 hour - \$0.75
- Tardy 1 hour 30 mins - \$1

5.5.2.

6. STUDENT SENATE REPORTS –



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6.1. At-Large - *Rep Jaz Bright*

6.2. Business Education - *Rep. TBD*

6.3. Health Education & Public Service - *Rep. TBD*

6.4. Language Arts & Humanities - *Rep. BJ Tristan Bersamira*

BJ will attend the next meeting on November 8th, 2024. Will only stay for a bit to see what is represented for students and will report back to the SG Meeting afterwards. Meetings are normally held on the second Friday of each month.

6.5. Science & Math - *Rep. TBD*

6.6. Trades & Technology (Applied Workforce Technology Division) - *Rep. Jordan Numazawa-Rita*

AWT was held on October 25 at 2:45 p.m. via Zoom (<https://us06web.zoom.us/j/86967187117>). The agenda is forthcoming.

6.7. Associate Members - Voting in Nicole Bissarra, Business Major as new associate member.

Motioned by, Seconded by to Ayes, Nays, Abstentions

Pulama Vilaverde - returning to Kauai CC in Spring 2025.

7. CAMPUS STANDING COMMITTEE REPORTS –

7.1. Academic Grievance Committee – *All Members*

7.2. Accreditation Committee – *All Members*

7.3. Assessment Committee – *Vacant*

7.4. College Council - *Asher Griffith (LF Alternate)*

Professional Coordinator Development position was discussed.

Teacher Appreciation Day event

7.5. Campus Safety & Operations Committee – *Vacant*

7.6. Curriculum Committee – *Joshua Erorita*

Meeting scheduled today at 3 pm

7.7. Health/Wellness/Ohana changed to Events Committee – *Jordan Numazawa-Rita*

Meeting scheduled today at 2:30 pm

7.8. Integrated Student Success Council (ISS) – *Vacant*

7.9. International Education Committee – *Vacant*

7.10. Library Advisory Committee – *Vacant*

7.11. Makaloa Committee – *Hepuna Carvalho*

7.13. Sustainability Committee – *Hepuna Carvalho*

7.14. UH System Strategic Planning Committee – *Asher Griffith*

CAMPUS AD HOC (SHORT TERM) COMMITTEES – No reports

7.15. Chancellor's Award for Outstanding Service Committee (Spring 2025) - *Vacant*

7.16. Commencement Committee – *BJ Tristan Bersamira*

7.17. Regents Medal for Excellence in Teaching Award (Spring 2025) – *Asher Griffith and Alternate*

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7.18. Information and Technology Advisory Committee – *Vacant*

SG COMMITTEES –

7.19. Student Government Election Commission – *Kendal Oyama*

7.20. UH Caucus – *1st Delegate - Asher Griffith, 2nd Delegate - Jordan Numazawa-Rita*

Set for Nov. 1st and first Friday of every month via Zoom from 4 pm to 8 pm.

8. ADVISOR'S REPORT

8.1. SG meetings around campus.

- Fri. Nov. 1 - SG Conference Room



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- **Fri. Nov. 8 - Hawaiian Studies - Puna**
- Fri. Nov. 15 - SG Conference Room
- **Fri. Nov. 22 - Outside Seating Area near LRC**
- Fri. Dec. 6 SG Conference Room
- **Fri. Dec. 13 - Automotive Technology - Puna**
- Fri. Dec. 20 - SG Conference Room
- Fri. Jan. 10 - SG Conference Room
- **Fri. Jan. 17 - Distance Education Classroom**
- Fri. Jan. 24 - SG Conference Room
- **Fri. Feb. 07 - Office of Continuing Education and Training**

8.2. Executive breakfast/lunch meetings

- Thursday Lunch on Nov. 7th at Kauai CC Cafeteria to discuss the noon time concert.

8.3. Legislative Training with Stephanie Kim, UH System Director of Government Relations

SG Legislative Training set for Thur. Nov. 21 from 3 pm to 4:30 pm at the Student Life Center.

- Potluck
 - Main Dish
 - Chicken Katsu - John
 - Poke - Kendal
 - Rice - Josh
 - Sushi Plate - Jordan (possibly)
 - Dessert -
- BJ and Puna deciding if they will bring either Main Dish or Dessert

8.4. Ho'opili Hou Conference - Hawaii Based Leadership Training

- Thur. Jan. 30 to Sun. Feb 2 on Maui.
- Attendees: Jordan, Puna, Kendal, Keynan, Joshua, Asher, John, BJ, Kalei; Not confirmed: Jaz, Nicole
- A Motion by Asher and Seconded by Keynan to approve a budget of \$10,000 to attend the Ho'opili Hou Conference on Maui from Jan 30 to Feb 2. The funds will come from various sources in the budget, external fees and through student activities fees collected in Fall 2024. Ayes 8, Nays 0, Abstentions 0. Motion Carried.
- **Note:** Chancellor Margaret Sanchez agreed to return the SG line-item budget of \$10,000 reserved for the Campus Marquee Sign Board. It was Motioned by Asher and Seconded by Puna to transfer the \$10,000 from the SG Campus Marquee Sign Board budget to offset the cost of attending the Ho'opili Hou Student Leadership Conference scheduled for February 2025. Remaining funds will move to miscellaneous under Student Government to fund other SG projects or activities. No discussion. Motion Carried. Ayes: 8, Nays: 0, Abstentions:
- **Ho'opili Hou Conference Itinerary**
 - Thursday, January 30 - Hoopili Hou Conference Opening and Networking
 - Friday, January 31 - Service Learning Pharmacy Farm, Waikapu
 - Saturday, February 1 - Workshops and Breakout Sessions at UH Maui College, Kahului
 - Sunday, February 2 - Hoopili Hou Conference Evaluation
- [Hoopili Hou Conference Maui 2025 Details - Google Sheets](#)

8.5. Update SG, SAB and RISO Club Boards in Learning Resource Center

- Assign activated clubs to available cork boards. - Puna
- Update SG Board with Student Leaders and SG Minutes. Keynan
- Update SAB Boards with Fliers and event pictures - Asher

8.6. Student Exchange Opportunity

8.6.1. Nov. 18th from 12:40 pm to 1:30 pm via Zoom <https://us06web.zoom.us/j/83542269767>
Meeting ID:835 4226 9767



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8.7. Hawaii Department of Transportation - Hawaii Youth Transportation Council

8.8. Halloween Evaluation

8.8.1. 97 total on sign in sheet

8.8.2. Halloween Photo Booth upload

8.8.3. Prize Sheets will be turned in to Deane Koshi for processing.

8.8.4. SG Uniform Proposal

9. OLD BUSINESS

9.1. Carry Over Goals from Spring 2024

1. **Refurbish billiards table** - Jordan
2. **Update SG/SLC Banners** – John working on designs.
3. **SG Poster** - Update SG Poster file. Individual photos will be taken in the next two weeks.
4. Asher appointed Kendal and Jordan to serve on the Committee to work on the SG fliers
5. Pictures will be taken on Nov. 1st
6. **Update on Koa'e Kea Logo Contest form**
 - Winner gets a prize from Chancellor Margaret Sanchez and SG
 - Decide name of the Mascot
 - Rules for name of Mascot
 - Design Competition Rules.
 - i. No AI Generated images
 - ii. Experimental and mixed techniques are welcome
 - iii. Theme has to include the Koa'e Kea
 - iv. Artworks may be created with physical or digital media
 - v. 3000 x 3000 resolution
 - Copyright done through the UH Office of Athletics.
 - Koa'e Kea (White TropicBird) Possible Mascot Themes:
 - Explorers
 - Cliffhangers
 - Trail Blazers
 - Alphas
 - Adventurers
 - Navigators
 - Seafarers
 - Storm Chasers
 - Hurricanes
 - Na Pali Koa'e Kea Explorers
 - Pioneers
 - Olympians
 - SkyHawks
 - Aviators
 - Outriders

9.2. All College Hour Student Perspective Update - Will meet with Kurt and Frankie to discuss All College Hour. No response from Frankie

9.3. Update on Hired band events -

- BJ and Asher volunteered to serve as co-chair on the committee. Start small with performances then as the budget builds, we can get more performances.

9.4. Movie Night Update

- Movie Night will be combined with International Week.
- Paired with International Education Week (November 18th). Show a Japanese film.



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10. NEW BUSINESS

10.1. Kauai CC Mission Statement Banners - SG will create banners and places around campus to be placed around campus.

- Campus Center - Cafeteria
- Learning Resource Center
- Performing Arts Center
- Daniel K Inouye Technology Center

11. ANNOUNCEMENTS

11.1. Health Fair scheduled for Nov. 12th from 9 am to 1 pm at the Fine Arts Auditorium with week long activities. SG agreed to volunteer at the check-in station for the event.

- 9 am to 10 am - Asher, John, Kendal
- 10 am to 11 am- Asher, John, Joshua, Kendal
- 11 am to 12 pm - Asher, John, Jordan, Kendal
- 12 pm to 1 pm - Nicole

11.2. International Education Week - Nov. 18-22, 2025 at LRC.

Planning Meeting Nov 4 @ 7 pm via zoom - Asher, Janine, Jordan, Kendal, Mami, Keynan, Puna, Josh, BJ, Nicole, John

12. ADJOURNMENT

12.1 Motion to adjourn the meeting at 1:22 pm by Asher and Seconded by Keynan and to reconvene on Friday, November 8th at 12 pm at the Hawaiian Studies Building. No discussion. Motion Carried. Ayes: 7, Nays: 0, Abstentions: 0.