



**ANNUAL STATEMENT OF REGISTRATION**  
**Registered Independent Campus Organizations (RICO)**  
**Kauai Community College - Policy Guideline No. 5.1**



**1. Name of RICO Group:** \_\_\_\_\_

**2. A statement of aims and functions (Constitution) is:**  
 \_\_\_\_\_ Hereby attached      \_\_\_\_\_ Filed with the Student Life Coordinator

**3. A copy of the Employer Identification Number (EIN) from the Internal Revenue Service is:**  
 \_\_\_\_\_ Hereby attached      \_\_\_\_\_ Filed with the Student Life Coordinator

**4. A statement outlining the qualifications for membership is:**  
 \_\_\_\_\_ Hereby attached      \_\_\_\_\_ Filed with the Student Life Coordinator

**5. Each RICO group is required to have a minimum of at least (6) members, along with at least (1) advisor to maintain current registered status throughout the academic year. All names listed below, hereby agree to the release of their names, address, phone and e-mail address to parties seeking contact with the above-named organization.**

<b>OFFICER NAME</b>	<b>ADDRESS</b>	<b>PHONE</b>	<b>E-MAIL</b>
1. President	_____	_____	_____
2. Vice President	_____	_____	_____
3. Secretary	_____	_____	_____
4. Treasurer	_____	_____	_____
5. Club Member	_____	_____	_____
6. Club Member	_____	_____	_____
7. Faculty/Staff/Community Advisor (Mandatory)	_____	_____	_____

**7. Source of funding (e.g. club dues, fundraisers):** \_\_\_\_\_

**8. Name of organization(s) your club is affiliated with outside the institution:** \_\_\_\_\_

**9. The RICO shall follow regulations as stated in the "Policies Governing KCC Registered Organizations".**

**10. Application Submitted By:**

\_\_\_\_\_  
 Signature                                          Print Name                                          Date

\_\_\_\_\_  
 Phone Number                                          E-mail Address

**11. Registered by:** \_\_\_\_\_  
                                          Student Life Coordinator                                          Date