KAUA'I COMMUNITY COLLEGE
Request for PLA Credit by Portfolio Evaluation

Please attach your completed "Is the Portfolio Review Process Right for Me?" assessment to this form.
*Note that students must pay requisite fees and attach receipts to this form for approval to be final.

Name:_____UH Number_____

            Last   First   MI

Phone:_____UH Email:_____Major:_____

List the courses you are applying for PLA credit.

Course Alpha & Number	Name of Course	Number of Credits

Describe the training, study, and/or experience you have that you would like to get academic credit for by portfolio _____

_____

_____

List the evidence of prior learning can you gather to support your portfolio.

☒Certificates ☒Letters from supervisor ☒Transcripts ☒Awards ☒Samples of work

☒Other: please describe _____

_____

Academic Advisor:

I have provided the PLA policy guidelines KCCP 4-16 to the student.

I have discussed PLA benefits and risks with this student:

_____   _____   _____

Academic Advisor Signature   Print Name   Date

Faculty:

I have discussed this request with the student and__agree (fee assessed) _disagree (no fee assessed) to authorize this PLA evaluation. If agree also, the student has chosen the:

(check one)   ☒Mentoring Option   ☒Self-directed Option

If declined, please explain here and initial:

_____

_____

_____

_____

PLA Fee* (60% regular tuition for attempted credits) $

*PLA fee is non-refundable even if no credits are awarded

_____   _____   _____
Faculty Signature   Print Name   Date

_____   _____   _____
Student Signature   Print Name   Date

If Mentoring Option is selected above:

Division Chair:

Name of the faculty mentor _____

_____   _____   _____
Division Chair Signature   Print Name   Date