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| **Friday, October 4, 2019**  | Tenure/Promotion Application deadline. *Turn in to Chancellor’s Office* |
| **Monday, October 28, 2019** | *Turn in Exclusion Forms to Chancellor’s Office* |
| **Wednesday, October 30, 2019**  | DPC completes division assessment/recommendations and *returns dossiers to Chancellor's Office*  |
| **Friday, November 15, 2019**  | DC completes assessment/recommendations and *returns dossiers to the Chancellor's Office* |
| **Tuesday, December 31, 2019**  | Vice Chancellors/Directors complete assessment/recommendations and refer the tenure & promotion dossiers to the TPRCs. *Turn in to the Chancellor's Office.*  |
| **Friday, January 31, 2020**  | TPRCs complete assessment/recommendations and *forward the dossiers to the Chancellor* |
| **Thursday, April 30, 2020**  | Chancellor submits recommendations for promotion/tenure to CCHRO |
| **Friday, May 1, 2020** | \*Faculty scheduled for tenure consideration in **2020 - 2021** or later tosubmit a request to Chancellor to shorten their probationary period***for tenure consideration to 2020 - 2021.***\*Faculty to submit a request to the Chancellor for an ***extension*** of their probationary period up to 2 years during their fourth year. |
| **Friday, June 8, 2020**  | President notifies campuses of Tenure/Promotion decision |
| **Monday, June 22, 2020** | Chancellor notifies candidates of actions |

August 7, 2019

**MEMORANDUM**

TO: Kaua‘i Community College Faculty



FROM: Helen A. Cox, Chancellor

SUBJECT: **2019 – 2020** **Tenure & Promotion Timeline**

This is to inform you of the tenure/promotion timetable for the submittal of 2019 - 2020 recommendations to the Chancellor and Board of Regents.

c: Frankie Harriss

 Margaret Sanchez

 Valerie Barko

 Calvin Shirai