



CONFIRMATION OF ENROLLMENT REQUEST FORM

The Admissions and Records Office can verify your enrollment status for past, current and future semesters for which you are officially registered at Kauai Community College. Enrollment verifications will not be processed for students with financial obligations to the UH System. Please allow between 3-5 days to receive your verification letter.

Note: The enrollment verification reflects information as of the date of the request and confirms registration only and does not validate payment or attendance in the courses.

Name: _____
Last First MI

UH Number: _____ **or UH Email:** _____ @hawaii.edu

Address: _____ **Phone:** _____

By checking this box, I authorize Kauai Community College to release the below information to the specified recipient. If applicable, I also authorize the college to provide information on the attached third party form.

ENROLLMENT INFORMATION

Current Semester (choose one):
 Spring _____ [Year]
 Fall _____ [Year]
 Summer _____ [Year]

Past Attendance: From _____ to _____
(Semester & Year) (Semester & Year)

Enrollment Status (full time, half, etc.)

Expected Date of Graduation: _____ **OR** Degree Awarded Date: _____

Other: _____

SEND VERIFICATION TO: _____

Student Signature: _____ **Date:** _____

Authorization Signature Required: I authorize release of information as directed on this request form.