

KAUA'I COMMUNITY COLLEGE COMPREHNSIVE PROGRAM REVIEW

Program Name: Student Life

Assessment Period: 2011-2016

College Mission Statement:

Kauai Community College provides open access education and training in an ethical and innovative student-centered and community –focused environment, nurturing life-long learners who appreciate diversity and lead responsible and fulfilling lives.

Program Mission Statement:

Kauai Community College Student Life fosters a collegiate community by integrating academic, cultural and recreational life. The Student Center is a comfortable and inclusive environment, connecting students, the campus community and our many guests by providing opportunities for engagement through program and services.

Part I. Executive Summary of Program Status

Not Available

Part II. Program Description and Background

Kauai Community College, a 2-year public community college, is the only college on the island of Kauai. Its 200-acre campus is located just west of the major town of Lihue. Begun in 1928 as a vocational school, it became a comprehensive community college in 1965.

The Student Life Center is located at the Kauai Community College Campus Center. It serves as the central hub for the Associated Students of the University of Hawaii – Kauai Community College Student Government (ASUH-KCC SG); Student Activities Council (SAC); and Registered Independent Campus Organizations (RICO). The center houses a Student Lounge, Game Room, offices and conference meeting facilities for students and faculty. Venue spaces are also used for college and community events.

Each semester, Student Life collects mandatory student activity fees from students registered in Kauai CC credit courses. These activity fees are allocated and administered by ASUH-KCC SG, a student run division of the college. This student government organization is chartered and sanctioned by the University of Hawaii - Board of Regents to independently account for student activity fee monies and program development.

The fees are managed by the ASUH-KCC SG senate that is composed of student leaders that represent academic divisions and minority groups not classified in a specific division. Senators and the Administrative Council are elected into their position during the spring semester and serve a one-year term during the following academic year. Student leaders attend an annual orientation regarding their duties and responsibilities to Student Life. They are tasked with managing five program areas:

- 1) ASUH-KCC SG - Governance Leadership Training and Development
- 2) University of Hawaii System Caucus – System-wide Advocacy
- 3) Student Activities Council – Co-curricular Activities
- 4) Registered Independent Campus Organization – Special Interest Groups

5) Student Life Center Facilities Management – Access and Rejuvenation

The management of the five program areas of Student Life falls under the jurisdiction of Student Services. The current goals of Student Services focuses on the following:

- 1) Access – publications, online, in-person services such as disability services, financial aid and community liaison.
- 2) Retention – academic planer, scheduling, early alert, contract for academic success, orientation, life skills, supporting campus and system initiatives
- 3) Personal Development – workshops on financial literacy, leadership training, time management and study skills.
- 4) Campus Leadership – student Government, division liaison and academic schedule building.
- 5) Diversity - student activities/clubs.

During the course of the last five years, Student Life incorporated the Student Services goals within the Student Life program areas.

PROGRAM ONE:

ASUH-KCC SG – LEADERSHIP TRAINING AND DEVELOPMENT

- a. **STUDENT SERVICES GOALS:** *Personal Development – Leadership Training, Campus Leadership – Student Government*
- b. **COLLEGE GOALS:** *Access, Personal Development, Community Development*

The two primary functions of ASUH-KCC SG are governance and programming. First, the senate provides student leadership and representation on various campus and state committees and is a recognized vehicle for constituents to voice needs and concerns to the administration and faculty. Secondly, student government sponsors and supports student activity programming through a variety of activities that support diverse needs of all Kauai CC students. These activities are supported through funds derived from student activity fees.

Student leaders are encouraged to participate in state and national groups that address systemic and national issues and educational trends. Institutional support and learning comes from the Hawaii Student Life Advisors (HASLA), American Student Association of Community Colleges (ASACC) and the Association of College Unions International (ACUI). These groups provide students with personal and leadership development, training and support.

Student Governance and participation plays an important role in the overall well being of the Kaua'i CC Campus. Each leader is tasked to serve in specific campus divisions, as well as listen to and address concerns of all constituents. As such, leaders are required to serve in several campus committee's to ensure that the voice of students are included in the decision making process for institutional matters that directly affect students.

Table 1 shows a total of 125 student leaders from academic years 2010 to 2015. The table shows active participation with an average of 20 per academic year. The total

maximum amount allowed for Student governance voting is 17. While serving their term in office, students receive the opportunity to learn and practice leadership theories and utilize practical skills such as communication methods, problem solving, critical thinking and planning.

Recruitment for potential student leaders begins during the summer season during New Student Orientation held in June, July and August. During these sessions, current leaders are given an opportunity to talk about the various divisions that make up Student Life. The one-on-one informal talk sessions cultivate positive relationships that encourage students to participate in clubs, committees or student government.

TABLE 1

ACADEMIC YEAR	Number of Participation Student Government
2015-2016	
2014-2015	15
2013-2014	18
2012-2013	21
2011-2012	23
2010-2011	19
TOTAL	96

A major responsibility of Student Government leaders is to actively participate in campus and state committees. By participating in committees that include faculty, staff and administration, students practice leadership skills in communication and negotiation, share opinions and thoughts, gain better insight on how the college operation, and build life-long professional relationships. Students are then able to transfer these valuable skills to all facets of their personal and professional lives.

In addition, student leaders meet regularly with their constituents according to the division they serve. Each month, leaders approach students with informal “talk-story” sessions to gain a general pulse of what is happening in their academic programs. A survey usually accompanies these “talk-story” periods to gather additional data.

The efforts of ASUH-KCC SG leaders remain fruitful and positive. A number of initiatives were accomplished through direct communication with students. An example of this occurred when students, administration and the County of Kauaʻi negotiated a contract to extend the Kauaʻi CC bulk rate for an additional two-year. This agreement allowed students to ride the Kauaʻi Bus for a flat fee of \$24 per semester. With the collective help of all involved, Kauai CC can boast that it is the first of the neighbor islands to initiate such a plan. Student government played a major role in garnering support from the students

through the collection of data, research and working with the college administration and other external entities to make the project a reality.

Aside from working with constituents, student leaders volunteer in campus and state committees and attend national conferences. Table 2 documents a list of student participants from 2011 to 2015.

TABLE 2

COMMITTEES	2011	2012	2013	2014	2015	2016	TOTAL:
Accreditation/Self Study	19	15					34
ACUI-Region 15 Conference			8				8
ACUI National Conference			3				3
American Student Assoc. of CC	4						4
Art Advisory Group			1	1	1		3
Assessment	1		1	1	1		4
Award Committee					1		1
BOR Excellence in Teaching	3	3	3	2	2		13
Campus Safety and Operations	2	1	3	1	2		9
Chancellors Award for Service	2						2
College Council	2	2	2	2	2		10
Curriculum	1	1			1		3
Commencement	3	3	3	3	1		13
Fall New Student Orientation	12	15	18	16	7		68
Francis Davis Award							0
HASLA Conference		19	18		18		55
Hawaii College and Career Fair	6	7	7	8			28
Health and Wellness	8		3	2	1		14
Info. Tech & Website					1		1
International Education			2	2	2		6
KCC Blood Drive	6				8		14
KCC NSO Committee	2	1	2	1	2		8
Makaloa Council			2	2	1		5
Marketing/Enrollment/Outreach			2	1			3
Spring New Student Orientation	12	9	8	11	9		49
Student Conduct	4	4	4	4	2		18
Sustainability	5	2	2	1			10
Transportation Committee					1		1
UHCC Student Leadership Seminar	3	3	3	3	3		15
UH System-Wide Strategic Planning	2	1	1	1	1n		6
TOTAL:	97	86	96	62	67		408

A total of 408 students participated in Kaua'i CC, University of Hawai'i System committees and national programs since 2011. The highest participation was in 2011 with 97 students, and the lowest participation rate was in 2015 with a total of 67 students. The drop in student participation is consistent with the overall drop in the student body population. While the number of participants dropped significantly from 2013 to 2014, student involvement remains consistent.

In addition to student participation at the campus level, student leaders also volunteer in-kind assistance to non-profit organizations to fulfill their mission of service to the community. The benefits of volunteering for non-profit organizations expose students to different work environments, gain on-site volunteer experience and establish long-term external relationships.

Some of the community agencies include:

- a. Marine Core League - Toys 4 Tots collection/distribution
- b. Military Blood Drive – community blood drive
- c. University of Hawaii Warrior Football Day – Spring Practice
- d. Veterans Day – Night at the Museum Fundraiser
- e. Veterans Day Parade – Civilian and Military Line-up
- f. Wilcox Foundation Dinner – Equipment Fundraiser
- g. Zonta Club of Kaua'i Eat Dessert First - Scholarship Fundraiser
- h. YWCA & UH Women's Center–Violence Awareness Activities
- i. Hui O Laka – Removal of invasive black berries in Kokee State Park
- j. Save Hule'ia River and Nawiliwili Bay Watershed – Removal of invasive mangrove species at river mouth
- k. Project A.R.T. – Boys and Girls Club and Hawaii Food Bank Fundraiser
- l. County of Kauai – University of Hawai'i Football Scrimmage

ANALYSIS OF PROGRAM

Overall, Student Government continues to play a major role on campus and actively pursues symbiotic relationship with the general community. Through the group's continuous involvement at all levels of the decision making process, student leaders continue to provide valuable institutional input to help the college reach its overall mission.

At the end of each academic year, student leaders attend a Planning, Awards, Installation and Appreciation Dinner. A celebration of student leadership accomplishments throughout the year is recognized with a distribution of service plaques and awards are given to outstanding student leaders.

PLAN FOR IMPROVEMENT

Student Leaders determined that it is still necessary to carry the same goals from 2014 and 2015. A recruitment and succession plan is needed to improve the overall stability of the organization. Leadership training and development is also requested to train new and merging leaders.

GOALS

- 1) Recruiting new students via new student orientations in the Fall and Spring semesters, Club Day functions and visible participation with campus committees.
- 2) Leadership Development training via state and national conferences.

ACTION PLAN WITH TIMELINE

- 1) Ongoing recruitment of new potential leaders during new student orientations in August and January; Club Day functions and college committees.
- 2) Invite trained professional to offer leadership workshops and training.
- 3) Leadership Training through Ho'opili Hou, Association of College Unions International and other venues.

PROGRAM TWO:

UH SYSTEM CAUCUS – ADVOCACY

- a. **STUDENT SERVICES GOALS:** *Personal Development – Leadership Training; Campus Leadership – Student Government*
- b. **CAMPUS GOALS:** *Access; Personal Development; Diversity*

ASUH-KCC Student Government along with the advisor's input is given the task of appointing two student delegates to serve on the University of Hawaii System Caucus. The caucus includes students from the seven public community colleges and three universities. The UH Caucus is officially sanctioned by the University of Hawaii - Board of Regents and is tasked to address systemic concerns and issues. The caucus conducts advocacy training in leadership and lobby's the State of Hawaii Legislature to increase funding support of University of Hawai'i initiatives.

Kauai CC student delegates have fought for a number of systematic issues. Most notable were legislative actions to increase campus security watch twenty-four hours a day, seven days a week across the University of Hawai'i system; support for the construction of a new campus for the University of Hawai'i – West Oahu; repair and rejuvenation of the Hawaii Community College campus; and addressing important proposals such as proposed tuition fee increases. Kauai CC is very consistent in providing adequate representation and participation in the system.

University of Hawai'i Student Caucus

- *2 representatives – 2014-2015*
- *3 representatives – 2013-2014*
- *2 representatives – 2012-2013*
- *3 representatives – 2011-2012*
- *2 representatives – 2010-2011*

STRENGTHS

Kauai Community College student delegates are performing relatively well in their roles as representatives. They understand their roles and responsibilities and have consistently submitted reports to student government on a timely basis.

AREAS NEEDING IMPROVEMENT

Leaders have expressed a concern regarding the need for leadership training and understanding the various functions of UH Caucus and the University of Hawaii System.

GOALS

- 1) Support UH Caucus Delegates with on-going leadership training.
- 2) Work closely with the UH Caucus Delegates and the University of Hawaii System on providing adequate background information and history on systemic issues that arise during official meetings to members of the ASUH-KCC Student Government.

ACTION PLAN WITH TIMELINE

- 1) UH Caucus delegates will receive on-going support and leadership training offered through the University of Hawaii System and Kauai CC.
- 2) UH Caucus delegates will continue to focus their energies on systemic concerns and support system-wide initiative. Student Government Advisor will provide adequate background information and history on systemic issues and concerns.

PROGRAM THREE:

STUDENT ACTIVITY COUNCIL (S.A.C.) – CO-CURRICULAR PLANNING

- a. **STUDENT SERVICES GOALS:** *Personal Development – Leadership Training; Campus Leadership – Student Government; Diversity – Student Activities/Clubs*
- b. **COLLEGE GOALS:** *Access; Personal Development; Community Development; Diversity*

Student activities play a vital role in an individual's overall educational experience at Kaua'i CC. Participation in clubs or organizations, or assisting with organizing or producing an event, can bring forth valuable knowledge in interpersonal development, communication, and leadership skills that will contribute to the establishment of a well-rounded foundation. These skills are necessary to help build personal confidence and gain positive organizational experiences that can be transferred to leadership roles in the community and employment.

TABLE 3

ACADEMIC YEAR	Number of Participation Student Activities Council
2016-2017	
2015-2016	11
2014-2015	11
2013-2014	9
2012-2013	12
2011-2012	18
2010-2011	13
TOTAL	74

Since Student Life is responsible for creating programs that meet the broad interests and needs of all students, it was decided to separate student life activities from student government. The Student Activity Council (SAC) was formed specifically to focus on co-curricular activities. In Fall 2010, (SAC) was officially chartered to plan and implement activities for the campus community. This allowed for greater flexibility and inclusion of all students whose primary interest is co-curricular activities rather than governance or advocacy.

To gain a better understanding of student needs, SAC explores the interests of students through surveys and informal interviews. The data in Table 4 provided leaders with a better understanding of the kinds of activities and events the committee should focus on in successive semesters. The results of the survey guided student leaders to organize and implement a number of activities during the 2012 academic year as well as successive years.

TABLE 4

INFORMAL QUANTITATIVE SURVEY COLLECTED FALL 2012	
Type of Activity	Number of Responses
Club Awareness/Participation	77
Multi-Cultural Performance	56
Arts and Crafts	74
International Awareness	35
Ethnic Dances	51
Inspirational Speakers	53
Authors	25
Independent/Feature Films	78
Political Speakers	24
Choir Performances	32
Club Nights	54
Musical Performances	79
UH Football	51
UH Wahine Volleyball	42
UH Women's Soccer	21
Ping Pong Tournament	29
Entertainment/Technology	67
College Bowl	19
UH Men's Volleyball	21
UH Men's Basketball	20
Pool Tournament	37
Poetry Slam	28

Seasonal Events	76
Karaoke	62
Environmental Awareness	73
Island music	1
Legislative	1
June Jones	1
Acting class skits	1
Chess tournament	1

The informal survey continues to serve as a valuable tool for future planning of events and activities and encourages leaders to communicate and interact with constituents.

Table 5 shows a collective list of popular and re-occurring events and activities recorded from Fall 2010 to Spring 2015. The data includes an approximate number of student participation documented from mandatory sign-in sheets for each event. The data shows a total of 10,887 students attended student life sponsored activities over a period of five years.

TABLE 5

MONTH & EVENT TITLE	2011	2012	2013	2014	2015	2016	TOTAL:
AUGUST							
E Komo Mai				58	67		125
Fall New Student Orientation	127	136	98	46	62		469
SEPTEMBER							
Club Day	149	132	214	108	138		741
OCTOBER							
Kauai CC Blood Drive	144			114	110		368
Halloween Bash	86	81	106	116	149		538
NOVEMBER							
Afternoon Recess		62		77	64		203
Snack Night	121	83		77	57		338
Women in the Military				46	53		99
SafeTalk Training				36			36
DECEMBER							
Lights on Rice	25	39					64
College Night	130						130
Winter Bash				58	81		139
JANUARY							
Spring New Student Orientation	42	37	17	19	18		133
Club Day	102	149	142	131	155		679
Hoopili Hou Conference		155					155
FEBRUARY							
Club Social	42			12			54

Club Day		82		96	127		305
KIUC Forum	135	117					252
MARCH							
ST. Patrick Day Celebration	75	84	81	93	112		445
APRIL							
Kauai CC Blood Drive					77		77
Earth Day Awareness	341	229	238	222			1030
Spring Festival	451	624	691	780			2546
Student Gov. Election	123	119	80	97	121		540
Afternoon Recess	74	76	73	81	76		380
Snack Night	112	82	62	73	79		408
MAY							
College Night	268						268
JUNE							
Fall New Student Orientation	30	27	21	26	20		124
JULY							
Fall New Student Orientation	81	42	36	47	35		241
	2658	2356	1859	2413	1601		10887

STRENGTHS

The Student Activities Council has actively grown into a major force on campus. Since its inception in Fall 2010, the group has steadily increased its student leadership participation and has developed effective methods of planning and delivery of its programs. SAC's tight relationship with ASUH-KCC Student Government has allowed the group the ability to remain flexible in how it uses its funds to deliver co-curricular activities.

AREAS NEEDING IMPROVEMENT

The Student Activities Council is working to maintain student participation each year. Training is constantly needed in order to help students understand the campus procurement process, activity planning methods and actual implementation of its programs. To increase campus participation, more emphasis is needed in the areas of marketing and public relations. Although common advertising practices such as flyer distribution and collective e-mail blasts are used, more creative advertisement styles are needed to effectively bring awareness to the entire student population.

Also important is the need to find a permanent home for SAC members. At the present time, student leaders are using Classroom 1, Room 212 located in the Student Life Center as its primary meeting site. However, the classroom is shared with credit programs and is constantly being used by RICO groups and various campus organizations. Permanent set-up is difficult, so the group is required to set-up and break down between events and classroom use.

SAC voted strongly on pursuing a permanent space via the APRU Process. Similar to the spaces given to Student Government, SAC needs a permanent space to store records and conduct its meetings and plan activities without the issue of set-ups and breakdowns. Room 220, Office 5 located in the Student Life Center currently occupied by the Board of

Publications is a suitable space that is large enough for SAC to plan its daily activities, hold their weekly meetings and store its documents and records.

In Fall 2015, SAC was granted the temporary use of Room 216, Office 2 located in the Student Life Center to maintain its files and records. However, the 9 x 9 room is not large enough to accommodate its current enrollment of twelve board members.

GOALS

The Student Activities Council decided to continue with the previous goals established in 2014 and 2015 with the addition of advocating for a permanent space.

- 1) Continuous on-going recruitment of new members from new student orientations, club days and other campus activities
- 2) Improve marketing and public relation strategies through the purchase of technical programs and materials.
- 3) Rejuvenate and update the Student Life webpage by working with the Kauai CC Web Manager.
- 4) On-going emphasis on media programs such as Facebook and Twitter to announce campus activities.
- 5) Submit an APRU proposal in 2016 to the Kauai CC Cabinet and the College Council to pursue a permanent space for the Student Activities Council.

ACTION PLAN WITH TIMELINE

- 1) On-going recruitment of possible student leaders at new student orientations, club day and other campus activities.
- 2) Research and purchase technical equipment in Spring 2015.
- 3) Form a Website Committee with ASUH-KCC Student Government and the Student Activities Council to meet with the Campus Webmaster to create a new plan to update the current Student Life website.
- 4) Hire a student to take control of all media programs and update and information.
- 5) Create a Permanent Space Committee to research, prepare and present the proposal of a new SAC office/work room to the Kauai CC Cabinet and College Council.

PROGRAM FOUR: REGISTERED INDEPENDENT CAMPUS ORGANIZATIONS (RICO) – SPECIAL INTEREST GROUPS

- a. **STUDENT SERVICES GOALS:** *Personal Development –Leadership Training; Campus Leadership – Student Government; Diversity – Student Activities/Clubs*
- b. **COLLEGE GOALS:** *Access; Personal Development; Community Development; Diversity*

To meet Kaua'i CC's goal of personal development and cultural diversity, Student Life strives to inspire and support a broad array of campus clubs. The importance of infusing and encouraging student participation in clubs, complement a student's overall campus life experience, fosters global understanding and appreciation of diverse cultures, and also gives students a whole new perspective and access to different opportunities both at the college and the community that isn't normally accessible through the academic world. To assist the organizational solicitation and regeneration of campus clubs, Student

Life sponsored a series of opportunities to encourage student participation. This includes the bi-annual Club Day that all students gather to obtain information regarding the mission, goals and time commitment of each club. Other club activities include Club Socials in which Registered Independent Campus Organizations (RICO) groups get together to learn about each other's clubs and participate in friendly games and fellowship. The third role of Student Life involves providing support to each organization on annual registration, liability advice, reservation of conference rooms, recruitment strategies, constitution and bylaw revisions, steps to creating new clubs and effective public relations.

TABLE 6

RICO CLUB	Type	2011	2012	2013	2014	2015	2016	TOTAL:
CHI Alpha	Religious	18	17	18				65
Club Math	Academic	14	12	15	40	25		116
Culinary Arts Club	Academic	30	23	11	15	15		112
Electronics Club	Academic		9	7	8			24
HOSA Club	Health Career			8	7	15		30
Hookui Career Club	Occupations		7	6				13
Hui O Hana Pookela	Hospitality Tourism	10	9					31
International Club	Culture/Language				18	12		30
Kauai Auto Tech Club	Academic			13	9			22
Kauai Catholic Ministries	Religious		7					7
Kauai Gamers Club	Entertainment				19	16		35
KCC Accounting Club	Academic		15	14	11			40
KCC Anime Manga Club	Entertainment	4	6	6	7			23
KCC Choral Music Club	Entertainment		21	15	3			39
KCC Dance Club	Entertainment	40	23	15				78
KCC Film Club	Entertainment	3						3
KCC Sustainability Club	Environment				12	6		18
Ku Pono I Hookahi Club	Culture/Language			9	12	13		34
La Tutuila Espanola Club	Culture/Language			9	9			18
Music, Theater, Arts Club	Entertainment							4
Na Liko Aloha O Kahui	Culture/Language		12	15	19			46
Nihongo Kurabu	Culture/Language	4	5	11	15	16		59
Nursing Club	Academic	32	23	34		26		136
Pamantasan Club	Culture/Language	13	15	10	8	15		74
Phi Theta Kappa	Honor Society	18	10	12	23	26		100
Radio Club	Communication	4						4
Student Vets of America	Military Veterans		6	7	6			19
Waialeale Club	Academic				15	18		33
	TOTAL:	190	220	235	256	203		1213

Table 6 contains a listing of 28 clubs and their participation rate from 2010. The data was collected from club meeting minutes submitted to the Student Life Office. A total of 1213 students joined registered organization at Kauai CC from 2010 to 2015.

In order to assist with the disbursement of grant monies to each organization, the Student president and advisor of each RICO group are required to attend an annual orientation meeting with the Student Life Coordinator. A comprehensive RICO Club Student Handbook given to each club is reviewed with discussion focusing on the registration process; grant funding procedures; risk and liability information; campus service; and reservations.

STRENGTHS

RICO groups receive support and guidance from the Student Life Office and are encouraged to apply for grant funding collected through student activity fees each semester. With proper recognition status, club members are granted permission to utilize campus facilities at the Student Life Center and in many areas of the campus.

AREAS NEEDING IMPROVEMENT

With the constant turnover of club officers and members every year, new ways of supporting clubs is needed to maintain active student participation each semester.

Further clarification and incorporation of the University of Hawaii Board of Regents (BOR) relationship to independent organizations must be addressed at the campus level to effectively inform groups of inherent risk & liability issues.

Work on increasing additional spaces for organizations to conduct meetings and work on projects.

GOALS

- 1) Form a committee that will look into ways to help clubs perceive each semester
- 2) Schedule meeting dates with all RICO Groups regarding the relationship of Registered Independent Campus Organizations and the University of Hawaii System
- 3) Update the RICO Student Club Handbook.
- 4) Create a Permanent Space Committee to research, prepare and present the proposal of a new SAC office and workroom.

ACTION PLAN WITH TIMELINE

- 1) Continuous revision of the RICO Handbook to be in-line with the BOR Chapter 7 Policy on the University's relationship with campus clubs.
- 2) Additional training during club Socials will be offered during the beginning of each semester to review grant application processes, review of roles and responsibilities for club members and advisors, and financial accountability.
- 3) Develop a reservation and facilities use plan to offer more services to student activities and RICO groups.
- 4) Create a Permanent Space Committee to research, prepare and present the proposal of a new SAC office and workroom.

PROGRAM FIVE:

STUDENT LIFE CENTER FACILITIES MANAGEMENT – ACCESS AND REJUVINATION

- a. **STUDENT SERVICES GOALS:** *Access; Personal Development – Leadership Training; Diversity*
- b. **COLLEGE GOALS:** *Access; Diversity*

The Student Life Center located on the second floor of the Campus Center is the central hub for student activities, governance and club participation. The 7500 square feet area houses three distinct areas that include a student lounge, game room, student government offices and a conference room.

a. Student Lounge

The Student Lounge contains a sitting and relaxation spaces, study sections, flat panel televisions, free internet connections and computer and a Student Life Office that lends out gaming equipment and produces free official University of Hawai'i identification cards that dually serves as the Kaulana Kaua'i Bus Pass and free internet access. Students also have access to a Karaoke system and a coffee and snack station.

b. Game Room

The 700 square feet Game Room houses a number of equipment for student enjoyment, social interaction, or to release some stress after a day of academic studies. Equipment includes a professional grade Ping Pong Table, a Soccer Foosball, two billiard pool tables, gaming equipment for Xbox, Play Station and Wii, and two 42 inch flat panel television that broadcast major DirecTV sporting events. Also available are spaces for dance practices, performances and wellness classes.

c. Student Government Office and Conference Rooms

The offices serve as the official location for student leadership. These offices have undergone major renovations to government officials. Each space is equipped with state of the art computers, efficient desk spaces, work areas to create advertisements and large banners, and a major conference room to accommodate large meetings, a flat panel television to broadcast educational programs and a vehicle to communicate with students across the state.

Maintenance of the area requires constant repairs and rejuvenation of spaces to keep up with the number of daily student visits shown in Table 7. Most recent renovations include: reupholster of two billiard pool tables; purchase of a professional grade ping pong table, refurbishment of the Foosball game; purchase of five flat panel televisions; yearly contract with DirecTV satellite transmission; renovation of the Student Life/I.D. Room, replacement of carpets with simulated wood floors, replacement of work desks to efficiently accommodate nineteen student leaders; purchase and replacement of new computers to serve both student leaders and the student body, and expansion of storage spaces.

To maintain the multiple facilities, Student Life hired part time student employees under the Bridge to Hope Program to assist with managing the center. In addition, student government leaders volunteer two hours per week.

TABLE 7

STUDENT LIFE CENTER SIGN-INS	
ACADEMIC YEAR	NUMBER OF SIGN-INS
2015-2016	4603
2014-2015	4562
2013-2014	4017
2012-2013	3985
2011-2012	3229
2010-2011	4110
TOTAL	24,506

The number of sign-ins in Table 7 shows a positive increase of Student Life Center participation since 2011-2012. From academic year 2010 to 2015, approximately 24,506 students have utilized some form of service from the Center. The most common activities are obtaining a Kauai CC ID/Bus Pass and access to the Game Room. Of the total of 4603 student sign-ins in 2015-2016, an average of 511 students used the space on a monthly basis.

TABLE 8

STUDENT LIFE CENTER SURVEY 09/09/2014 and 09/30/2014					
	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The staff was friendly and polite?	75 (89%)	9 (11%)			
2. The staff was eager to help with my questions?	66 (79%)	18 (21%)			
3. The office was well organized and clean?	74 (88%)	10 (12%)			
4. The environment felt welcoming and friendly?	74 (88%)	10 (12%)			
5. The Student Life Center felt safe?	77 (92%)	7 (8%)			
	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
6. Overall, how satisfied were you	63	21			

with your visit?	(75%)	(25%)			
	Very Likely	Likely	Neutral	Unlikely	Very Unlikely
7. How likely are you to visit us again?	78 (93%)	4 (5%)	2 (2%)		
8. Student Life Survey Comments: <ol style="list-style-type: none"> 1. "Happy." 2. "Love the place and Staff." 3. "Very Friendly." 4. "Keep up the good work." 5. "The new setup looks great! Please add some plants and sheer curtains to the windows by the pool table." 6. "Cool!! Thanx!!" 7. "She's Great!!! Awesome job guys keep it up...." 8. "Can't wait to relax in AC." 9. "Staff friendly." 10. "Rayana very sweet." 11. "Love the setup." 12. "The way the staff welcome and help me was every bit of what aloha really means. Thank you." 13. "Thank you for being so polite." 14. "Keep up the good job." 15. "Melissa was awesome." 16. "Large coffee tables in middle of couches so doing homework would be possible when tables are full." 17. "Awesome." 18. "Keep up the great work." 					

In Fall 2014, a Student Life Center survey was initiated to measure the pulse of student users. A total of 84 individuals responded to the survey and is compiled in Table 8. Overall, the comments were very positive. At 92%, students agreed that the Student Life Center was a safe place to congregate. 89% of respondents concurred that the staff was friendly and polite. Another 93% of students have the intention of returning to the center in the future. The survey comments were also positive.

Student Life has witnessed a steady growth in participation. This is perhaps attributed to an increase of the general student population, the focused efforts on marketing and public relations and the addition of more functional spaces. This has resulted in increased usage from registered clubs, credit courses and campus functions.

Some activities held at the Student Life Center included:

1. Karaoke Thursdays
2. New Student Orientations
3. RICO Club Day
4. Kaua'i Island Utility Cooperative (K.I.U.C.) Forums
5. Earth Day Celebration and Panel Discussions
6. Phi Theta Kappa, Alpha Pi Xi Induction Ceremonies
7. Kaua'i CC Dance Club Practices
8. Chi Alpha Christian Fellowship weekly meetings
9. Anime and Manga Club shows

10. Afternoon Recess and Snack Night
11. Radio Club weekly meetings
12. Student Life Council meetings
13. Ice Cream Social
14. ASUH-KCC Student Government weekly meetings
15. Blood Drive of Hawaii
16. Halloween Bash
17. St. Patrick Day Celebration
18. Suicide Prevention and Awareness Workshops
19. American Recycle Day
20. Open Mike at the Lounge
21. Go Forward! Agree to Degree
22. Student Film/Video Presentations
23. Kaua'i Museum Satellite Exhibits
24. Armed Forces recruitment
25. Kauai CC Faculty vs. Student Softball Tournament sign-ups
26. Dance Club practices
27. Kauai Recycles Day
28. Excellence in Education Day
29. Afternoon movie shows
30. Week Without Violence Activities
31. Waialeale appreciation activities
32. Medical Assisting Pinning Ceremony
33. Free Electronic Waste Recycling
34. Student Veterans of America Advising and Registration
35. Climate Survey on Sexual Harassment
36. Bone Marrow Drive
37. Women's Empowerment
38. Hula Classes
39. Martial Arts
40. Gamers Club meetings

To address some of the issues regarding the need for additional spaces, student leaders advocated for an expansion in spaces on the second floor of the Campus Center. The college supported the request the expansion of student life by renovating the "Old Student Services" area. The proposed plan included a multi collaboration/study area, an additional multi-use classroom, expanded storage areas, printing and supply room, Board of Student Publication workroom, several offices and an ADA compliant restroom. These multi-use additions have attracted more students to the Campus Center and is used daily to accommodate multiple credit and co-curricular activities. The renovation project was completed in June 2014 with a grand opening celebration shortly thereafter.

Also new to the Student Life Center is the installation of a healthy snack vending machine positioned near the entrance of the Student Life Center. Leaders brought up concerns from the student body regarding the limited access of snacks and refreshments from the Cafeteria that closes at 1 pm and the far walk to the bookstore for students attending classes near the Campus Center. With the assistance of administration and the diligent work of student leaders, a vending machine is now often used on a daily basis.

Another improvement to the Student Life Center is the installation of an AMT Machine. Student Leaders worked on a vendor contract with the University of Hawaii System and Kauai Government Employees Federal Credit Union and became operational in January 2016.

The center continues to play a vital role in the holistic development of students. It serves as the central hub for the Associated Students of the University of Hawai'i –Kaua'i Community College Student Government, the Student Activities Council and Registered Independent Campus Organizations. It is an area where ordinary students can emerge as leaders of the community through leadership training and development, a place to explore and create programs that meet diverse needs, and a haven for student engagement and interaction.

STRENGTHS

The most positive factor is the efficient design of the Student Life floor plan. Students can easily move to different parts of the building without getting lost, and students appreciate the constant renovation and improvement of the Student Lounge and Game Room areas.

AREAS NEEDING IMPROVEMENT

With the increased daily usage of the facilities, more student workers are needed to maintain and upkeep the multiple facility areas. While a permanent part-time student assistant position was approved, and a partnership with the First To Work/Bridge to Hope Program continues to provide employment opportunities for single parents. Continued recruitment is needed to maintain daily operations.

A fulltime clerk steno position is needed to assist the Student Life Coordinator with processing requisitions, updating policy handbooks and digitizing PCard purchases.

GOALS

- 1) Train and Hire more facilities management personal.
- 2) Continue to renovate outdated spaces and improve existing ones.
- 3) Hire a fulltime clerk steno position.

ACTION PLAN WITH TIMELINE

With the approval of legislative funding and support from the campus administration, Student Life worked on expanding services by renovating additional spaces located in the "Old Student Services" area on the second floor of the Campus Center. The new additional space includes a multi-collaboration/study area, an additional multi-use classroom, expanded storage areas, printing and supply room, Board of Student Publication Office and work area, several offices and an ADA compliant restroom.

- 1) Purchase additional furniture for the collaboration area and the outside spaces.
- 2) Purchase co-curricular equipment for outdoor activities
- 3) Prepare and submit a proposal in the APRU process in 2016, to hire a full-time clerk-steno position to assist with requisitions and office work required to fulfill needs of each of the five programs.

CONCLUSION

In conclusion, the Student Life Center located at the Kauai Community College (KCC) Campus Center remains as the central hub for the Associated Students of the University of Hawaii -KCC Student Government (SG), the Student Activities Council (SAC) and Registered Independent Campus Organizations (RICO). It is an area where ordinary students can emerge as leaders of the community through leadership training and development, a place to explore and create programs that meet diverse needs, and a haven for student engagement and interaction.