

# University Center



2019

ANNUAL REPORT OF PROGRAM DATA



UNIVERSITY of HAWAII®  
**KAUA'I**  
COMMUNITY COLLEGE

At a minimum, each program or unit Annual Program Review Update shall include measures described in [UHCCP 5.202](#). Additional measures may also be used for program or unit assessment.

## 1. Program Description

---

### Program or Unit Mission Statement

The mission of the University Center is to provide Kaua'i residents access to bachelor and graduate degrees, as well as local support services to help students reach their educational goals through distance learning.

### Part I. Program Description

<b>Date of Last Comprehensive Review</b>	2018
<b>Date Website Last Reviewed/Updated</b>	5/2/2019
<b>Target Student Population</b>	Students in UH distance education program
<b>External Factor(s) that Affected the Program or Unit</b>	Number of degrees awarded through the UC may be affected by graduation "off-years" within cohort groups and/or a shift towards part-time education which often correlates with low unemployment rates.  Originating institutions not always prompt in providing accurate enrollment lists.

## 2. Analysis of the Program

---

Strengths and weaknesses in terms of demand, efficiency, and effectiveness based on an analysis of the Quantitative Indicators. CTE programs must include an analysis of Perkins Core indicators for which the program did not meet the performance level. Include Significant Program Actions (new certificates, stop outs, gain/loss of positions, results of prior year's action plan).

Include the Annual Review of Program Data (ARPD; all [Instructional programs](#) and [Academic Support](#) programs - Library, Technology Resources, Testing Center, Tutoring, and Financial Aid), program-developed metrics (Institutional Effectiveness programs, Office of Continuing Education and Training, campus committees), or metrics required by [UHCCP 5.202](#) that are not

# 2019 Kaua'i Community College ARPD

Program: University Center

provided as ARPD ([Administrative Service](#) programs and some Student Support [programs](#)) under review in table format below (EP 5.202 and UHCCP 5.202).

## The Overall Program Health is Healthy

Describe and discuss demand, efficiency, effectiveness, and overall health categories. What has been the trend over the past three years in each of these categories? What factors (internal or external) may have contributed to the program or unit health categories? For Career and Technical Education (CTE) programs, provide a discussion on any unmet Perkins Core Indicator that includes contributing factors (UHCCP 5.202).

Based on this analysis, what are the program’s strengths and areas to improve regarding demand, efficiency, and effectiveness?

Describe any significant program actions that occurred in the prior year (e.g., new certificate(s), stop outs, gain/loss of position(s), reduction in funding, new or completed grant(s), etc.).

Career and Technical (CTE) programs should provide an analysis for any unmet Perkins Core Indicators.

<b>QUANTITATIVE INDICATORS</b>		
	<b>2018</b>	<b>2019</b>
<b>DEMAND</b>		
Initial Contacts (Unduplicated first contacts)*	374	407
Number of Successive Contacts*	451	483
Number that Applied to Programs	72	64
Number of Students in UC programs (Unduplicated by Term)	284	277
Hilo	13	7
Leeward	18	14
Manoa	117	113
West Oahu	136	143
Number of Students in UC Programs (Unduplicated by Fiscal Year)*	145	148
Hilo	5	4
Leeward	12	11
Manoa	54	56
West Oahu	74	77
Number of Students in Distance-learning Non-Degree Seeking Programs	25	24
Total Attempted SSH for Students in UC Programs	2,390	2,625
Total Earned SSH for Students in UC Programs	2,171	2,456

# 2019 Kaua'i Community College ARPD

Program: University Center

Average Earned SSH for Students in UC Programs (Annual)	13	15
Summer	5	5
Fall	8	8
Spring	7	9
% Successful SSH for Students in UH Programs	91%	94%
Number of Students Enrolled in Onsite Classes	66	66
<b>EFFICIENCY</b>		
Average Class Size (onsite)	2	2
Room usage/class meetings (ITV, Polycom classes, onsite classes)	205	298
ITV/Polycom Classes only	8	11
Number of onsite classes ITV	5	11
Number of onsite classes Polycom	3	0
Number of 4 year onsite classes	4	2
Number of Programs Facilitated*	33	40
<b>EFFECTIVENESS</b>		
Persistence of Upper Division Majors from Fall-to-Spring*	91%	90%
Degrees Awarded (Fall and Spring) through the University Center*	40	41
Business (ASC)	0	1
Business Administration (BA)	10	9
Business Administration (MBA)	2	0
Elementary Education (BED)	1	2
Human Resource Management (MHRM)	1	0
Indigenous Education (GCER)	0	2
Kinesiology and Rehab Science (MS)	1	0
Learning Design and Technology (MED)	1	1
Liberal Arts (AA)	1	0
Nursing (BS)	2	4
Nursing Practice (DMP)	1	0
Online Learning and Teaching (GCERT)	1	0
Psychology (BA)	1	0
Public Administration (BA)	2	5
Secondary Education (PCERT)	2	1
Social Work (MSW)	0	2
Sociology (BA)	1	0
Social Science (BA)	2	5
Special Education (MED)	3	4
Special Education (PCERT)	7	1
Teaching (MEDT)	0	3
Technical Teacher Education (CO)	1	1

## 2019 Kaua'i Community College ARPD

Program: University Center

<b>JOB DEMAND</b>	328	463
Management Occupations (111011-119199)	125	144
Business and Financial Operations Occupations (131071-132082)	58	65
Computer and Mathematical occupations (151111-151199; 152011-152099)	9	16
Community and Social Services Occupations (211012-211092)	34	32
Education, Training, and Library Occupations (251099-259099)	111	144
Therapeutic Services (291141-291171)	27	62

\* Used in Calculating Health Call Metrics

### Demand

Initial and successive contacts increased in the past year by 9% and 7%, respectively. Contacts include those made at outreach and recruiting events (information sessions on campus, classroom visits, campus table, etc.), telephone or email inquiries, and in-person advising appointments at the University Center.

The number of students who applied to programs slightly decreased, while enrollment remains steady. Note, we are no longer including Western Governors University students in this count since the UC's focus is UH students. Also, the numbers may be affected by the cohort model of DE options with non-admit years. The majority of students are enrolled at University of West Oahu (52%) and University of Hawaii Manoa (38%).

### Efficiency

## 2019 Kaua'i Community College ARPD

### Program: University Center

UH campuses continue to add distance programs that provide expanded education and career opportunities to Kaua'i residents and which appeal to our Kaua'i students, while meeting the demand in the job market. The highest job demand is in Management, Business, Education, and Therapeutic Services. The number of programs facilitated by the UC has increased to 40 from 33 last year. This increase may be attributed to the addition of new UH online programs and the growing demand for flexible online formats. The three most popular programs offered through the University Center were Education, Business Administration, and Social Science/Social Work. Other fields of study included Public Administration and Nursing. There were 40 graduates who earned degrees in one of these fields from Bachelor's through doctorate.

Programs with no degrees awarded during the past year were AA Liberal Arts, BA Sociology, BA Psychology, BEd Early Childhood and Early Childhood SPED (no cohort in Fall 2017), RN to BSN, Graduate Certificate Online Learning and Teaching, Executive Masters Business Administration (cohort began Fall 2018), Masters of Human Resource Management, Masters of Kinesiology and Rehabilitation Science, Masters of Library Science and Information Services, Masters of Nursing, and Doctor of Nursing Practice. The Masters of Computer Science is currently on hold and the Masters of Music Education is no longer being offered distance.

#### Effectiveness

There were 41 degrees awarded to UC students across 14 programs. The cohort nature of some of the graduate distance programs accounts for year-to-year fluctuations. Although the UC does not originate programs, KCC and the University Center provide support for students who are in these programs and make it possible for them to persist. Of concern is a gradual decline in the fall to spring persistence rate for upper division majors over the past two years. However, the total student semester hours (ssh) attempted and earned for students in UC programs increased and they continue to succeed in their courses (94%). Typically distance students are part-time because of work or personal obligations. The average earned credits for students in UC programs (annual) increased to 15 credits from 13 credits last year.

#### Weaknesses and Strengths

In summary, the University Center has continued to support Kauai County resident's higher education needs at the baccalaureate and graduate levels. Strengths of this unit are an increase in both initial and successive contacts. Overall, enrollment is healthy. Over the past two academic years, there has been 81 UC graduates who have earned a bachelor's degree or higher through the UH System. This past year, we have ramped up our outreach and recruitment activities with high schools, employers and the community as described below. A weakness is a decline in persistence levels for upper division majors. The UC and originating campuses will continue to identify at-risk students and work with support services to look for strategies to increase awareness and access to academic support services in a proactive way. We will continue to collaborate with the 4-year campuses to support students through their distance education experience. In addition, the UC is working toward a MOU (Memorandum of Understanding) to better define duties and roles of UCs and originating campuses.

The UC staff conducted high school visits for juniors and seniors at Kauai High and Waimea High Schools in collaboration with the Marketing Department and counselors. UC was invited to participate in various KCC on-boarding events, such as enrollment days. In September 2019, our staff gave a presentation to the DOE high school counselors at their quarterly meeting.

## 2019 Kaua'i Community College ARPD

### Program: University Center

In the community the UC staff gave presentations at the local Rotaries on-island (Poipu, Lihue, Kapaa, and Hanalei). We partnered with OCET to volunteer to staff the KCC desk at the American Job Center. The Business Education Division invited us to join the Kauai Tourism and Strategic Plan (KTSP) Employee Development Committee meetings, and listed the UC on their training flyer for Kauai tourism employees. The UC represents the College on the Growing Our Own Teachers by having a UC representative on the Kauai Board of Directors. In addition, promotional items “swag” were donated to the Waimea Town Celebration Fun Run and the Kauai Marathon to further promote the UC.

We reached out to residents requesting more information on the island-wide survey that was distributed last summer. A letter was sent to all of the employers completing the workforce needs survey who provided their contact information, along with a flyer to post in their break rooms. The survey results have been shared with the College as well as the University of Hawaii System to help inform future program development and course modalities. We continue to advocate for a statewide survey by the UH System to help drive future distance education programs.

On the marketing side, the three UCs requested funds from the System to finish developing a marketing plan to target returning students, working adults, and place bound individuals seeking higher education online. We created a glossy four-fold brochure that features the three UCs (Kauai, Maui, West Hawaii) with a list of all of the online/hybrid programs offered through the UH System campuses. These brochures will be used for outreach and recruitment activities throughout the year.

The UCs also requested to be added to the UH System UH Online “Current Student” site resource page. In addition, the UCs requested a new url ([www.hawaii.edu/universitycenters](http://www.hawaii.edu/universitycenters)) from ITS to serve as a landing page for the three Centers. This landing page gives links to all three UCs website and contacts and will be added to the “Current Student” site mentioned above. The UC also collaborated with the KCC marketing team to create a UC web banner for the KCC homepage and a new UC bookmark. The UC web page and college catalog have been updated as well.

Lastly, for professional development in the AY 18-19, the UC staff participated in HSSI, AATN, and the 24th Annual Technologies, Colleges, and Community (TCC) 2019 Worldwide Online Conference.

### **3. Program Student Learning Outcomes**

---

- a) List of the Program Student Learning Outcomes
- b) Program Student Learning Outcomes that have been assessed in the year of the Annual Review of Program Data.
- c) Assessment Results
- d) Changes that have been made as a result of the assessments.

Report on PSLO assessment for the prior year.

1. List of the PSLOs.
2. Indicate PLSOs that were assessed in the year of this APRU.
3. Assessment findings.
4. Changes that have been made as a result of the assessment findings.
5. Next planned assessment date.

2019 Kaua'i Community College ARPD

Program: University Center

PSLO	Assessed During this APRU Cycle (Y or N)	Findings	Improvements Implemented	Next Assessment Date
<p>Complete the application process successfully Assessment: number of students that applied to programs and are accepted</p>	<p>Yes</p>	<p>The center helped 64 students successfully apply and register for upper division courses. This is slightly lower than the 72 students aided last year, but exceeds our goal of 60 students</p>	<p>Continued to implement MySuccess scheduling system to help increase accuracy</p>	<p>2018-2019</p>
<p>Complete the registration processes annually Assessment: Number of students who register each semester</p>	<p>Yes</p>	<p>There were 277 students in upper division distance programs (unduplicated by term), a decrease of 2%</p> <p>Number of Students in UC Programs (Unduplicated by Fiscal Year) was 148, an increase of 2%</p> <p>Number of Students in Distance Learning Non-Degree (ND) Seeking Programs is 24</p>	<p>Our staff reached out to 24 non-degree seeking students by assisting them to develop and pursue an educational goal</p>	<p>2019-2020</p>



## 2019 Kaua'i Community College ARPD

Program: University Center

<p>Develop an educational goal and pursue it Assessment: Persistence rates and number of degrees and certificates earned</p>	<p>Yes</p>	<p>The Fall to Spring persistence rate is 90% and meets our goal of maintaining a 90% persistence rate. To reach healthy we need to achieve 93% or more. We had a total of 41 graduates, in 14 programs, an increase of 2%.</p>	<p>Continued to implement MySuccess scheduling system to help track the progress of the UC students more consistently and coordinate academic support services  Develop MOU with UH originating institutions</p>	<p>2019-2020</p>
--	------------	---	--	------------------

### 4. Action Plan

Include how the actions within the plan support the college's mission. In addition to the overall action plan for the program, include specific action plans for any Perkins Core Indicator for which the program did not meet the performance level.

Action Plan	Anticipated Outcome	Actual Outcome
<p>Increase students who apply to a program by greater than 60 students and enrollments to greater than 246, thru: 1) outreach and recruitment activities: information sessions, workshops, College and Career Fairs, Job Fairs, Transfer Day, Connect with KCC portion of NSO and Enrollment Days, campus table, classroom visits, DL orientation, other campus events, organization visits, AJC, and other public events 2) Conduct UC Student Survey annually during the Spring</p>	<p>Greater than 60 students apply to UC programs and greater than 246 students enroll into programs. 1) Outreach and recruitment activities: a. Offer information sessions 4 times a year. b. Conduct workshops at least 2 times a semester (Never Cancel Class program at KCC and community workshop ) c. Attend College and Career Fairs annually d. Participate in Job Fairs 2 times a year (KCC and County) e) Participate in Transfer Day</p>	<p>64 applied  277 students enrolled in UC programs Outreach and recruitment activities attended by staff: a. Information sessions on campus - 6 b. Workshops - 1 c. College &amp; Career Fairs- 1 d. Job Fairs - 2 e. Transfer Day - 1 f. NSO, Enrollment Days, &amp; Welcome Week - 5 g. Campus table - 8 h. Classroom visits - 11</p>

2019 Kaua'i Community College ARPD

Program: University Center

Action Plan	Anticipated Outcome	Actual Outcome
<p>semester</p> <p>3) Conduct Workforce Development survey once every 2 years</p> <p>4) Create new flyers to market UC programs and order promo items (swag)</p> <p>5) Maintain and update website</p>	<p>event in the Spring semester</p> <p>f. Volunteer at Connect with KCC portion of NSO and Enrollment Days</p> <p>g. Staff information table on campus 2-3 times a semester</p> <p>h. Offer classroom presentations at least 4 times a semester</p> <p>i. Participate in Other Campus Events</p> <p>j. Off-campus events</p> <p>2) Conduct UC Student Survey annually with a 15% response rate.</p> <p>3) Conduct Workforce Needs survey once every 2 years</p> <p>4) Create new flyers to market UC programs and order promo items (swag)</p> <p>5) Maintain and update website</p>	<p>i. Other campus events - 3</p> <p>j. Off-campus events - 10</p> <p>11% (31) of UC students completed the UC student survey in AY 2018-2019</p> <p>41 employers completed the 2018 Workforce Needs survey</p> <p>Updated UC flyer and ordered swag</p> <p>Updated website weekly</p>
<p>1) Integrate MySuccess scheduling system to more effectively track contacts and monitor progress of students</p> <p>a) Schedule, record, and track appointments daily</p> <p>b) Schedule group sessions/group events and sign up students each semester</p> <p>c) Create, implement, view, update, close, and track success</p>	<p>Increase initial contacts by greater than 348 (unduplicated first contacts)</p> <p>Increase successive contacts by greater than 247</p>	<p>Initial contacts increased to 407</p> <p>Successive contacts increased to 483</p>

## 2019 Kaua'i Community College ARPD

Program: University Center

Action Plan	Anticipated Outcome	Actual Outcome
plans daily 2) Improve access to student support services to help UC students succeed. a) Develop a process to identify UC students at-risk (e.g. flags, gpa). b) Follow-up and support students		

List any additional significant actions that impacted your program (e.g., new certificate, loss or gain of faculty or staff, stop outs, etc.).

**None**

### Analysis of Alignment with CPR

List the goals that were identified to be initiated, continued, or completed during this APRU cycle, in your last CPR, and if they were achieved. Be sure to include the benchmark, desired outcome, actual outcome, and unit of measure. If you completed your last CPR prior to 2018, please refer to \* in this section.

Goal/Strategic Goal or Priority**	Achieved (Y or N)?	Benchmark	Desired Outcome	Actual Outcome	Unit of Measure
To provide access to appropriate higher education opportunities to Kaua'i residents  To promote lifelong learning  1, 2, 4, 5, 6, 8, 10, 12, 14, 20	Yes	60  900	More than 60 students apply  More than 900 website hits	Annual number of students who apply through the UC was 64  950	Number of students who apply through the UC  Number of website hits
To provide academic support for	Yes	348	More than 348 initial contacts	407 Initial contacts	Initial contacts

2019 Kaua'i Community College ARPD

Program: University Center

Goal/Strategic Goal or Priority**	Achieved (Y or N)?	Benchmark	Desired Outcome	Actual Outcome	Unit of Measure
distance learning  1, 2, 3, 4, 6, 7 10, 13, 20		247	More than 247 successive contacts	483 Successive contacts	Successive contacts
		90%	Persistence rate of 90%	Persistence rate 90%	Persistence rate
		2037	SSH earned 2037	SSH earned 2456	ssh earned
		90%	90% successful SSH for students in UC programs	94% successful SSH for students in UC programs	% Successful ssh
		31	More than 31 graduates	41 graduates	Graduates
To provide access to appropriate higher education opportunities to Kaua'i residents	Yes	30	30 programs facilitated	40 Programs facilitated	Programs facilitated (above certificate)
To promote lifelong learning		130	More than 130 registrants	148 registrants	Registrants (unduplicated by FY).
		348	More than 348 initial contacts	407 Initial contacts	Initial contacts
1, 2, 4, 5, 6, 8, 10, 12, 13, 14, 20		19	More than 19 ssh	Students enrolled in onsite classes (ssh) is 66	ssh (onsite classes)
		31	Greater than 31 graduates	41 graduates	graduates

\*\*All Strategic Goals and Priorities are Aligned to the College Mission.

2019 Kaua'i Community College ARPD

Program: University Center

**Describe any impacts these goals had on your health indicator(s).**

Helped program remain healthy.

\*Based on findings in Parts I – IV, develop an action plan for your program or unit from now until your next CPR date. This should include goals that align with the College Mission, measurable outcomes, benchmarks, and alignment to the College’s Strategic Priorities, and/or Strategic Goals. Be sure to focus on weaknesses identified in ARPD data, PSLO outcomes, results of survey data, and other data used to assess your unit or program. This plan should guide your program and subsequent APRUs, but may be amended based on new initiatives, updated data, or unforeseen external factors.

Goal	Strategic Goal/Priority (List number)	Benchmark	Desired Outcome	Unit of Measure	Year(s) Implemented
To provide academic support for distance learning programs	1, 2, 3, 4, 6, 7, 10, 13, 20	350	Increase initial contacts by 10% (385)	Initial contacts	Year 1 (2017-2018)
		300	Increase successive contacts by 10% (330)	Successive contacts	Year 2 (2018-2019)
		90%	Maintain 90% persistence rate	Persistence rate	Year 3 (2019-2020)
		2037	Increase SSH earned by 15% (2343)	SSH earned	Year 3 (2019-2020)
		90%	Maintain 90% persistence rate	% Successful SSH	Year 3 (2019-2020)
		30	Increase SSH earned by 15% (2343)	Graduates	Year 3 (2019-2020)
			Maintain 90% successful SSH for students in UC		Year 5 (2021-2022)

2019 Kaua'i Community College ARPD

Program: University Center

Goal	Strategic Goal/Priority (List number)	Benchmark	Desired Outcome	Unit of Measure	Year(s) Implemented
			Programs  Increase graduates by 15% (35)		
To provide access to appropriate higher education distance learning programs to Kaua'i residents	1, 2, 3, 4, 6, 7, 10, 13, 20  1, 2, 4, 5, 6, 8, 10, 12, 13, 14, 20	30	More than 30 programs	Programs facilitated	Year 4 (2020-2021)
		130	Increase registrants by 15% (150)	Registrants	Year 2 (2018-2019)
		350	Increase initial contacts by 10% (385)	Initial contacts	Year 1 (2017-2018)
		30	Increase graduates by 15% (35)	Graduates	Year 5 (2021-2022)
To provide access to appropriate higher education distance learning programs to Kaua'i residents	1, 2, 4, 5, 6, 8, 10, 12, 14, 20	60	Increase number of students applying by 15% (69)	Number of students applied	Year 1 (2017-2018)
		900	More than 900 website hits	Website hits	Year 2 (2018-2019)

## 5. Resource Implications

**Resource Request(s) for next year (from CPR Plan for your program or unit, or one(s) developed in Part V above if CPR was completed prior to 2018).**

2019 Kaua'i Community College ARPD  
Program: University Center

**I am NOT requiring resources for my program/unit.**

## APPENDIX 1

### 2019 ANNUAL REPORTS OF PROGRAM DATA UNIVERSITY CENTER SCORING RUBRICS

Numbers in parentheses refer to the data elements of the UHCC Annual Reports of Program Data.

Area	Benchmark	Scoring
<b>DEMAND</b> Initial Contacts (Unduplicated first contacts)  Number of successive contacts  Number of Students in UC Programs (unduplicated by fiscal year) <ul style="list-style-type: none"> <li>• Hilo</li> <li>• Leeward</li> <li>• Manoa</li> <li>• WOA</li> </ul>	2=350 or more;1= 265 to 349; 0= less than 265  2= 350 or more; 1= 275 to 349;0=less than 275  2= 145 or more; 1= 132 to 144; 0=less than 132	2 = Healthy 1 = Cautionary 0 = Unhealthy
<b>EFFICIENCY</b> Number of programs facilitated (above certificate)	2= 35 or more; 1= 30 to 34; 0=less than 30	2 = Healthy 1 = Cautionary 0 = Unhealthy
<b>EFFECTIVENESS</b> Persistence of upper division majors (300+) from Fall to Spring (certificates are included if they have UD coursework e.g. PCERT, CO=TTE, CO-TCH)  Degrees Awarded (Fall & Spring) through the University Center	2= 93% or more; 1= 90% to 92%; 0=less than 90%  2=40 or more; 1= 26 to 39; 0=less than 26	2 = Healthy 1 = Cautionary 0 = Unhealthy

## APPENDIX 2



## Table of Contents

Annual Report of University Center Data Glossary 2018 .....	1
1 – Initial Contacts (Unduplicated first contacts) .....	3
2 – Number of successive contacts .....	3
3 – Number that applied to programs .....	3
4 – Number of Students in UC programs (unduplicated by term) .....	3
6 – Total Number of students in WGU .....	3
7 – Number of Students in Distance Learning Non-Degree Seeking Programs .....	3
8 – Total Attempted SSH for Students in UC Programs .....	3
UC Program Major total number of semester hours the student is taking by term.....	4
9 – Total Earned SSH for Students in UC Programs.....	4
10 – Average Earned Credits for Students in UC Programs (Annual).....	4
Total SSH earned divided by unduplicated FY student total.....	4
11 – % Successful SSH for Students in UH Programs .....	4
Earned credits divided by Attempted Credits. ....	4
12 – Number of students enrolled in UC onsite classes (ssh) .....	4
<b>Efficiency Indicators</b> .....	4
1 – Average class size (onsite) .....	4
<b>Effectiveness Indicators</b> .....	5
1 – Persistence of upper division majors (300+) from Fall to Spring (certificates are included if they have UD coursework e.g. PCERT, CO=TTE, CO-TCH).....	5
2 – Degrees Awarded (Fall & Spring) through the University Center .....	5

## Demand Indicators

1. – Initial Contacts (Unduplicated first contacts)

**Data Source:** MySuccess scheduling and tracking system report.

**Definition/Description**

Initial contacts are when we meet a prospective student for the first time.

2. – Number of successive contacts

**Data Source:** MySuccess scheduling and tracking system report.

**Definition/Description**

Successive contacts are when UC staff meet with a student more than once.

3. – Number that applied to programs

**Data Source:** ODS - ACADEMIC\_STUDY.CATALOG\_ACADEMIC\_PERIOD if null  
IRO\_BASE.FIRST\_TERM\_ACAD\_HIST\_CAMP is used  
Western Governors University

**Definition/Description**

Number of students that applied to UC programs + WGU students.

4. – Number of Students in UC programs (unduplicated by term)

**Data Source:** ODS - IRO\_BASE Distinct count of students by campus with KAU only Address and online courses at other campuses or MST\_GENERAL\_STUDENT distinct count of students with KAC site code (to identify WOA students) for each active student term

**Definition/Description**

Student count of UH Hilo + LCC+UH Manoa+UHWO by term.

5. – Number of Students in UC Programs (unduplicated by fiscal year)

**Data Source:** ODS - IRO\_BASE Distinct count of students by campus with KAU only Address and online courses at other campuses or MST\_GENERAL\_STUDENT Distinct count of students with KAC site code (to identify WOA students) for each active student fiscal year

**Definition/Description**

Student count of UH Hilo + LCC+UH Manoa+UHWO by fiscal year.

6. – Total Number of students in WGU

**Data Source:** Western Governors University

**Definition/Description**

Total number of students from Kauai County that attended WGU in the Summer, Fall, and Spring semesters.

7. – Number of Students in Distance Learning Non-Degree Seeking Programs

**Data Source:** ODS - IRO\_BASE Distinct count of students by campus with KAU only Address and online courses at other campuses or MST\_GENERAL\_STUDENT distinct count of students with KAC site code (to identify WOA students) for each active student term for non-classified students to serve as UC student pipeline

**Definition/Description**

8. – Total Attempted SSH for Students in UC Programs

**Data Source:** ODS - IRO\_REGS.SH\_TAKEN

**Definition/Description**

UC Program Major total number of semester hours the student is taking by term

9. – Total Earned SSH for Students in UC Programs

**Data Source:** ODS - IRO\_REGS.SH\_EARNED

**Definition/Description**

UC Program Major total semester hours awarded for the class, depending on the grade awarded in the class by term

10.– Average Earned Credits for Students in UC Programs (Annual)

**Data Source:**  $8 - \text{Total Earned SSH for Students in UC Programs} / 4 - \text{Number of Students in UC programs (unduplicated by fiscal year)}$  or  $8 - \text{Total Earned SSH for Students in UC Programs} / 5 - \text{Number of Students in UC programs (unduplicated by fiscal year)}$

**Definition/Description**

Total SSH earned divided by unduplicated FY student total.

11.– % Successful SSH for Students in UH Programs

**Data Source:**  $8 - \text{Total Earned SSH for Students in UC Programs} / 7 - \text{Total Attempted SSH for Students in UC Programs}$

**Definition/Description**

Earned credits divided by Attempted Credits.

12.– Number of students enrolled in UC onsite classes (ssh)

**Data Source:** Media Services

**Definition/Description**

These UC students are attending classes via videoconferencing, onsite classes, or itv. The number of students should be multiplied by the number of credits for the class to get SSH so 20 students x3 credits = 60 ssh.

## Efficiency Indicators

1. – Average class size (onsite)

**Data Source:** Media Services

**Definition/Description**

Average number of UC Students in itv/polycom courses here at KCC.

2. – Room usage/class meetings (ITV, Polycom classes, onsite classes)

**Data Source:** Media Services

**Definition/Description**

Room usage (class meetings) for ITV, Polycom, and 4-year onsite classes (students X number of class meetings each semester).

- ITV/polycom classes only - Sum of the two lines below
- Number of onsite classes ITV
- Number of onsite classes Polycom
- Number of 4 year onsite classes

3. – Number of programs facilitated

**Data Source:** ODS - IRO\_BASE.NR\_PROGRAM\_DESC

**Definition/Description**

Number of UC programs that Kauai students are enrolled in.

**Effectiveness Indicators**

1. – Persistence of upper division majors (300+) from Fall to Spring (certificates are included if they have UD coursework e.g. PCERT, CO=TTE, CO-TCH)

**Data Source:** ODS - FLUHARTY.UC\_LIST.BANNER\_ID Fall to Spring Comparison for students with IRO\_REGS.CRS\_LEVEL\_IRO IN ('UPPER DIVISION', 'GRADUATE LEVEL')

**Definition/Description**

Compare the Fall students with the Spring students. See how many students dropout of fall, subtract from total Fall count.

Fall count - attrition = numerator

Fall count = denominator

Excludes NDS enrollments and students that graduated Fall term from the denominator. Certificates are included if they have UD coursework. i.e. PCERT, CO-TTE, CO-TCH,

2. – Degrees Awarded (Fall & Spring) through the University Center

**Data Source:** ODS - IRO\_DEGREE

**Definition/Description**

Total of all awards, same as last line. The next rows are filled with the UCs ongoing count of graduates.